



Please reply to:

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Date: 8 September 2026

Notice of meeting

Licensing Sub-Committee

Date: Wednesday, 16 September 2026

Time: 10.00 am

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

To the members of the Licensing Sub-Committee

Councillors:

C. Bateson

S.M. Doran

P.N. Woodward

Note: In the event of one of the aforementioned Licensing Committee Members being unable to attend or serve on this Sub-Committee another Member of the Licensing Committee will be called to serve in their place.

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

AGENDA

Page nos.

1. Election of Chair

To elect a chair of the Sub-Committee.

2. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

3. To consider an application for a Premises Licence at Tesco Express, 6-7 Avenue Parade, Sunbury-on-Thames, TW16 5HS, in the light of representations

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The Report of the Deputy Chief Executive is attached.

A procedure note which explains what happens at a Licensing Sub-Committee, follows.

Licensing Act 2003

Hearing procedure for Licensing Sub-Committee – premises licence applications

	Introductions
1.	The Chairman will open the meeting, introduce members of the Sub-Committee and officers present and explain the nature of the decision to be taken and the procedure to be followed.
2.	The Applicant or their representative will introduce themselves to the Sub-Committee.
3.	Any Responsible Authorities and/or Other Persons will introduce themselves to the Sub-Committee.
	Summary of Application and Representations
4.	The Council's Licensing Manager will outline the application, any relevant representations and highlight any points relevant to the Licensing Authority's Statement of Licensing Policy and statutory guidance. OR summarise the salient points of the report on the agenda.
5.	The Applicant or their representative may ask the Licensing Manager QUESTIONS arising from what he/she has said or relating to the application. (The Applicant will have the opportunity to state his/her case later).
6.	The Responsible Authorities may ask relevant questions of the Council's Licensing Manager.
7.	Any Other Persons may ask relevant questions of the Council's Licensing Manager.
8.	The members of the Sub-Committee may ask relevant questions of the Council's Licensing Manager.
9.	The Council's Licensing Manager may respond to any new issues raised.
	The Applicant's Case
10.	The Applicant or their representative will present their case.*
11.	The Responsible Authorities may ask relevant questions of the Applicant or their representative.
12.	Any Other Persons may ask relevant questions of the Applicant or their representative.

13.	The members of the Sub-Committee may ask relevant questions of the Applicant or their representative.
14.	The Applicant may respond to any new issues raised.
	The Responsible Authorities case
15.	The Responsible Authorities will present their case, in turn.*
16.	The Applicant or their representative may ask relevant questions of the Responsible Authorities.
17.	Any Other Persons may ask relevant questions of the Responsible Authorities.
18.	The members of the Sub-Committee may ask relevant questions of the Responsible Authorities.
19.	The Responsible Authorities may respond to any new issues raised.
	The Other Persons Case
20.	Any Other Persons will present their case, in turn.*
21.	The Applicant or their representative may ask relevant questions of the Other Persons.
22.	The Responsible Authorities may ask relevant questions of the Other Persons.
23.	The members of the Sub-Committee may ask relevant questions of the Other Persons.
24.	The Other Persons may respond to any new issues raised.
	Summing Up
25.	The Chairman will invite the Licensing Enforcement Officer to clarify any technical points.
26.	The Chairman will invite the Other Persons to briefly summarise their case if they so wish.
27.	The Chairman will invite Responsible Authorities to briefly summarise their case if they so wish.
28.	The Chairman will invite the Applicant or their representative to briefly summarise their case if they so wish.
29.	The Chairman will then ask all parties if they are satisfied they have said all they wish to.

	Decision
30.	The members of the Sub-Committee will retire to reach a decision in private, accompanied by the Council's legal officer and Committee Manager.
31.	Members of the Sub-Committee return. The Chairman will announce the decision of the Sub-Committee with (summary or full) reasons for the decision.
32.	Meeting closed.
33.	The Council's legal officer will remain in the room to assist all parties should they require clarification of the decision and/or next steps.

GUIDANCE NOTES

*The Licensing Authority will allow the parties an equal maximum period of time in which to address the Sub-Committee, but request that all parties keep points pertinent and the discussion moving in the interests of cost and efficiency. However, the overriding principle for the Licensing Authority will be to ensure that all parties receive a fair hearing.

- (a) Cross examination of parties is at the discretion of the Sub-Committee.
- (b) When the Applicant questions the Licensing Manager or any other party he/she should not go into the merits of his/her case as he/she will have an opportunity to present it at Stage 10. He/she should only ask questions relating to what the Licensing Manager or other person has said or relating to the application as a whole.
- (c) The Applicant or any other party may be represented by a friend or a professional person to speak on his/her behalf who will follow the same procedure as described above and who may call the Applicant as a witness.
- (d) The order or proceedings may be varied by the Chairman if he/she thinks that it is necessary to do so in the interests of affording the Applicant a fair hearing or in order to take into account all relevant considerations.
- (e) If, after the Sub-Committee has withdrawn to make their decision, they decide that they need to ask a question of any of the parties involved in the proceedings or to clarify any matter then they shall do so in the presence of all parties.
- (f) Members of the Sub-Committee must be present throughout the hearing and must not communicate with any party involved in the proceedings except for when they are in the presence of all of the parties and the remainder of the Sub-Committee.

Licensing Sub-Committee

16/09/2026



Subject	Application for a new Premises Licence Tesco Express, 6-7 Avenue Parade, Sunbury-on-Thames, TW16 5HS		
Purpose	For determination		
Report of	Deputy Chief Executive	Ward	Sunbury East
Contact	Hannah McCully Licensing Enforcement Officer 01784 444213 (chose option 3)		

Description and Location	The premises is a small supermarket / off licence in a small local parade of shops, surrounded by residential flats and houses above and opposite. Plan at Appendix A
The Application	The application is to permit the sale of alcohol for consumption off the premises and Late Night Refreshment: Late Night Refreshment 23.00 to 00.00 Monday to Sunday Supply of Alcohol 06.00 to 00.00 Monday to Sunday Opening Hours 06.00 to 00.00 Monday to Sunday The Applicant has since agreed to reduced hours: 1. Supply of Alcohol 06.00 to 23.00 Monday to Sunday 2. Removal of Late Night Refreshment 3. Opening Hours 06.00 - 00.00 Monday to Sunday The full application is attached at Appendix B
Representations	Relevant representations received from other persons: 23 valid Letters of representation from other persons - Appendix C

Options	1. The Sub-Committee is requested to consider the application for the grant of a premises licence on its merits. 2. Having had regard to the representations, the Sub-Committee must decide on one or more of the following options as it considers appropriate for the promotion of the licensing objectives: ▪ To grant the application subject only to such conditions as are consistent with the operating schedule and the mandatory conditions; or ▪ To grant the application and modify the conditions of the licence, by alteration, addition or omission or ▪ To reject the whole or part of the application.
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4. Background

5. This application relates to a new premises licence. The unit is currently occupied by Budgens and will continue to operate as a convenience store, including the sale of alcohol for consumption off the premises.

6. Application Summary

- 6.1 Applicant is Tesco Stores Ltd, Tesco House, Shire Park, Kestrel Way, Welwyn Garden City, Hertfordshire, AL7 1GA , registered company no: 00519500. Application was received through the Tesco Licensing Team.
7. Applicant proposal describes the application as a “Retail premises (supermarket) selling a range of goods and services. This includes the sale of alcohol for consumption off the premises and home delivery. Sales of alcohol for consumption off the premises are made from the supermarket sales floor as shown on the enclosed plan”
8. The proposed DPS is Mr. Steven Nicholas Andrzejuk who holds a personal licence with North Herts District Council.

9. History of premises

10. The previous licence holder was B Best Limited following a transfer of the premises in 2006. The premises has been run as a convenience store selling alcohol off the premises:

11. Sale of alcohol on Monday-Saturday 08.00-23.00 and Sundays 10.00-22.30.

12. Opening Hours Monday-Saturday 07.00-21.00 and Sundays 08.00-21.00.

12.1 Licensable activities proposed:

13. Sale by retail of alcohol (off the premises)

13.1 The times proposed for the carrying out of licensable activities

14. Supply of Alcohol 06.00 to 23.00 Monday to Sunday

15. The times proposed for the opening hours are

16. 06.00 - 00.00 Monday to Sunday

16.1 Consultation/notices

17. The application was received by Spelthorne Borough council on the 21 July 2026.
18. The application was served to Responsible authorities on 21 July 2026.
19. The applicant displayed the notice in The Surrey Advertiser newspaper 31st July 2026.
20. The Public statutory blue notice notification was displayed at the premises on 22 July 2026.

21. Promotion of the Licensing Objectives

Box M of the application form (**Appendix B**), details the proposed steps to be taken by the applicant to promote the licensing objectives should the licence be granted. However, the licensing authority have since agreed replacement conditions for the premises licence should it be granted and these are attached at **Appendix D**.

22. Following discussions with Tesco licensing team, it was requested that the terminal hour be reduced to 23:00 to bring it in line with other licensed premises within the vicinity. The applicant agreed to this amendment, and the application was subsequently amended and published on the website and residents who had put a representation in were contacted. The amendment is as follows:

- Sale by retail of alcohol Monday-Sunday 06.00-23.00
- Late night refreshment removed (coffee machine turned off at 2300)

23. Opening Hours Monday-Sunday 06.00-00.00

23.1 The Licensing Objectives together with examples from Government Guidance are set out below for information:

Prevention of crime and disorder

- Criminal behaviour on, or directly attributable to, the premises.
- Under age sales
- Anti-social behaviour on, or directly attributable to, the premises.

Public safety

- E.g. overcrowding, fire safety, emergency exits and anything related to the safety of the public within the premises.

Prevention of public nuisance

- Noise/light or odour nuisance
- Litter

Protection of children from harm

- In relation to off sales of alcohol, the most relevant issue under this licensing objective is the prevention of sales of alcohol to under 18s

24. Section M of the application form, at **Appendix B**, details the proposed steps to be taken to promote the licensing objectives. Should the licence be granted, these will be translated, where appropriate for the promotion of the licensing objectives, into enforceable conditions which will be attached to the licence. These have been negotiated and agreed enforceable conditions can be viewed at **Appendix D**.

25. Representations

25.1 i) Representations from Responsible Authorities

No representations received from responsible authorities

ii) Representations from 'other persons'

Twenty three **(23)** relevant representations have been received from other persons and are attached at **Appendix C**.

25.2 The grounds for objection are summarised below in relation to each Licensing Objective.

Prevention of Crime and Disorder

Residents are concerned that the availability of alcohol sales later into the evening could increase the likelihood of crime and disorder in the area. It is suggested that, once nearby public houses have closed, the premises may attract customers seeking to purchase additional alcohol, leading to people congregating outside the store and in nearby locations, including Orchard Meadow and the adjoining car park. Concerns have also been raised regarding the potential for anti-social behaviour, public drinking, disorderly conduct, vandalism and littering associated with the sale of alcohol. Some residents also express concern that customers purchasing alcohol late at night may be more likely to drink and drive.

Public Safety

Objectors raise concerns that late-night opening and alcohol sales could result in groups of people gathering outside the premises, potentially creating public safety issues for local residents. Concerns have also been expressed regarding increased vehicle movements, traffic congestion and parking pressures within what is predominantly a residential area. Residents consider that the congregation of customers in nearby public spaces and car parks at Orchard Meadow, particularly after other licensed premises have closed, could negatively impact the safety and wellbeing of those living in the vicinity.

Prevention of Public Nuisance

Residents state that the proposed opening hours are not appropriate for a quiet residential area, noting that nearby public houses close at 23:00 and the existing supermarket closes at 21:00. Concerns have been raised that later trading hours would lead to increased noise and disturbance from customers arriving, leaving, or congregating outside the premises, particularly during the late evening and night-time periods. Additional concerns relate to litter, vehicle noise and deliveries taking place too early in the morning or too late at night, all of which are considered likely to adversely affect residential amenity.

Protection of Children from Harm

Representations state that the proposal may have a negative impact on the character of the neighbourhood and could make the area less suitable for families and children. Residents express concern that increased alcohol availability and the potential for anti-social behaviour, public drinking and groups gathering in nearby public areas could expose children and young people to behaviour associated with alcohol consumption.

- 25.3 Issues which are not relevant to the licensing objectives and cannot be taken into account by a Licensing Sub-Committee:

- Objections on the basis of need, or lack of need, for premises to sell alcohol
- Parking, or other issues relating to general amenity rather than licensing objectives

26. Licensing Policy

27. The Sub-Committee must have regard to the Council's own Statement of Licensing Policy when determining this application. The following sections of the Council's Licensing Policy are relevant to this application and are attached at **Appendix E**:

28. Paragraph 15.0 – Licensing hours

29. Paragraph 16.7 – Prevention of Crime and Disorder

30. Paragraph 16.36 – Measures to address Public Nuisance

31. Paragraph 16.41 - Protection of Children from Harm

32. National Guidance

33. The following sections of the Guidance issued by the Secretary of State under section 182 of the Licensing Act 2003 are relevant in the consideration of this application attached at **Appendix F**

- Paragraphs 2.1 – 2.6 (Crime and disorder)

34. Paragraphs 2.15 – 2.21 (Public nuisance)

- Paragraphs 9.31 – 9.44 of Chapter 9 (Determining applications)

35. Making a decision

35.1 In making its decision the Sub-Committee must promote the licensing objectives only, taking into account National Guidance and Spelthorne's Statement of Licensing Policy.

35.2 The Sub-Committee must give reasons for its decision.

35.3 It is only where additional and supplementary measures are appropriate to promote the licensing objectives that there will be a requirement for appropriate, proportionate conditions to be attached.

35.4 Conditions on licences must:

- be precise and enforceable;
- be unambiguous;
- not duplicate other statutory provisions;
- be clear in what they intend to achieve; and,
- be appropriate, proportionate and justifiable.

35.5 It is important in considering the promotion of the licensing objective on prevention of public nuisance, that the Sub-Committee focuses on any disproportionate or unreasonable effect the licensable activities at the premises, have on persons living and working in the area around the premises.

35.6 In determining the application, the Sub-Committee will need to consider whether there is actual evidence of problems in relation to the licensing

objectives at this premises. Where the representations are unable to provide evidence of observed problems, as in the case of a new licence application, the Sub-Committee should be convinced that there is a very real threat of the fears or the dangers described in the representations actually occurring, before applying any conditions to address such fears or dangers.

Appendices:

Appendix A – Location Plan

Appendix B – Full application

Appendix C – Representations from other persons

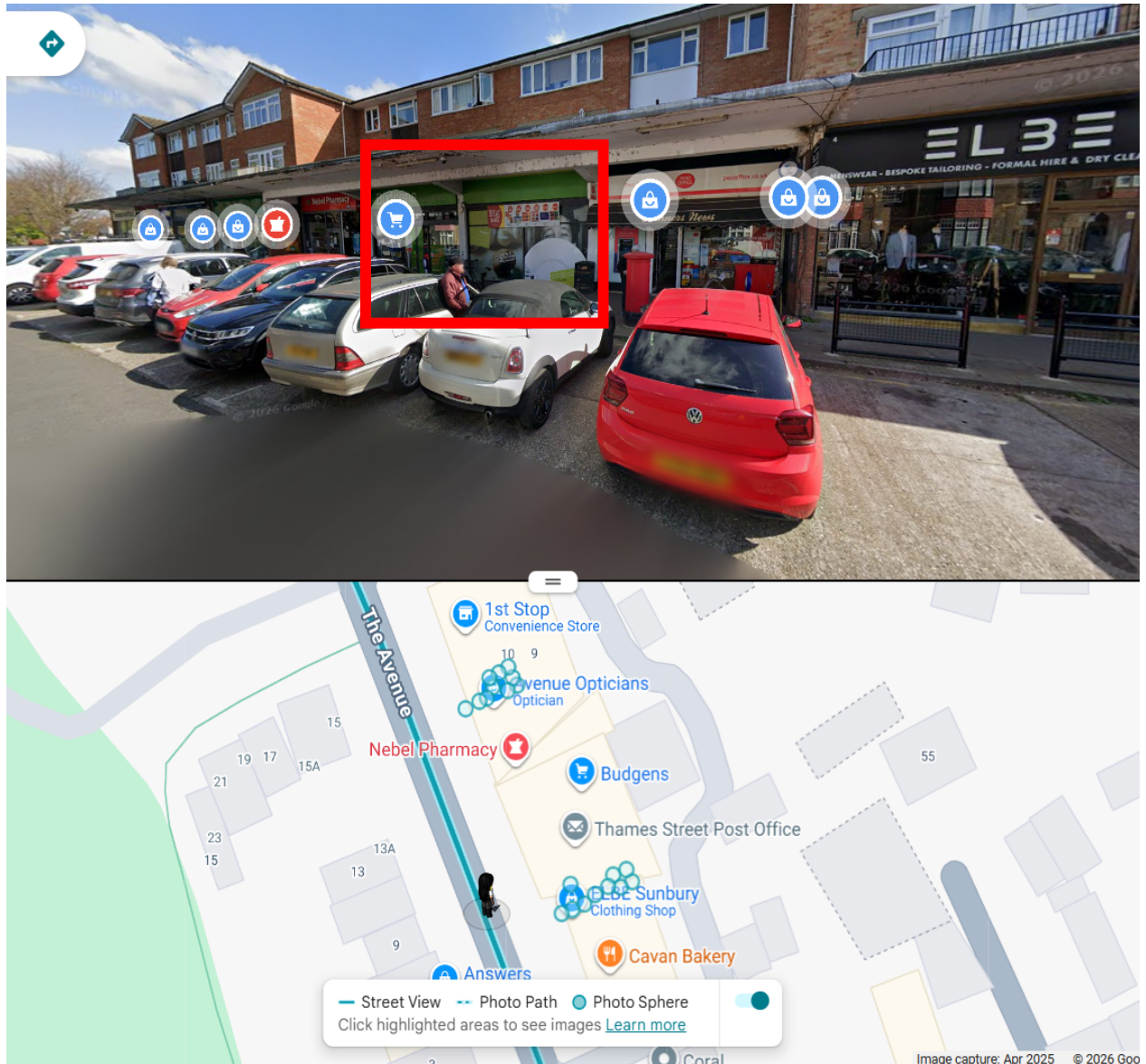
Appendix D – Replacement Conditions agreed

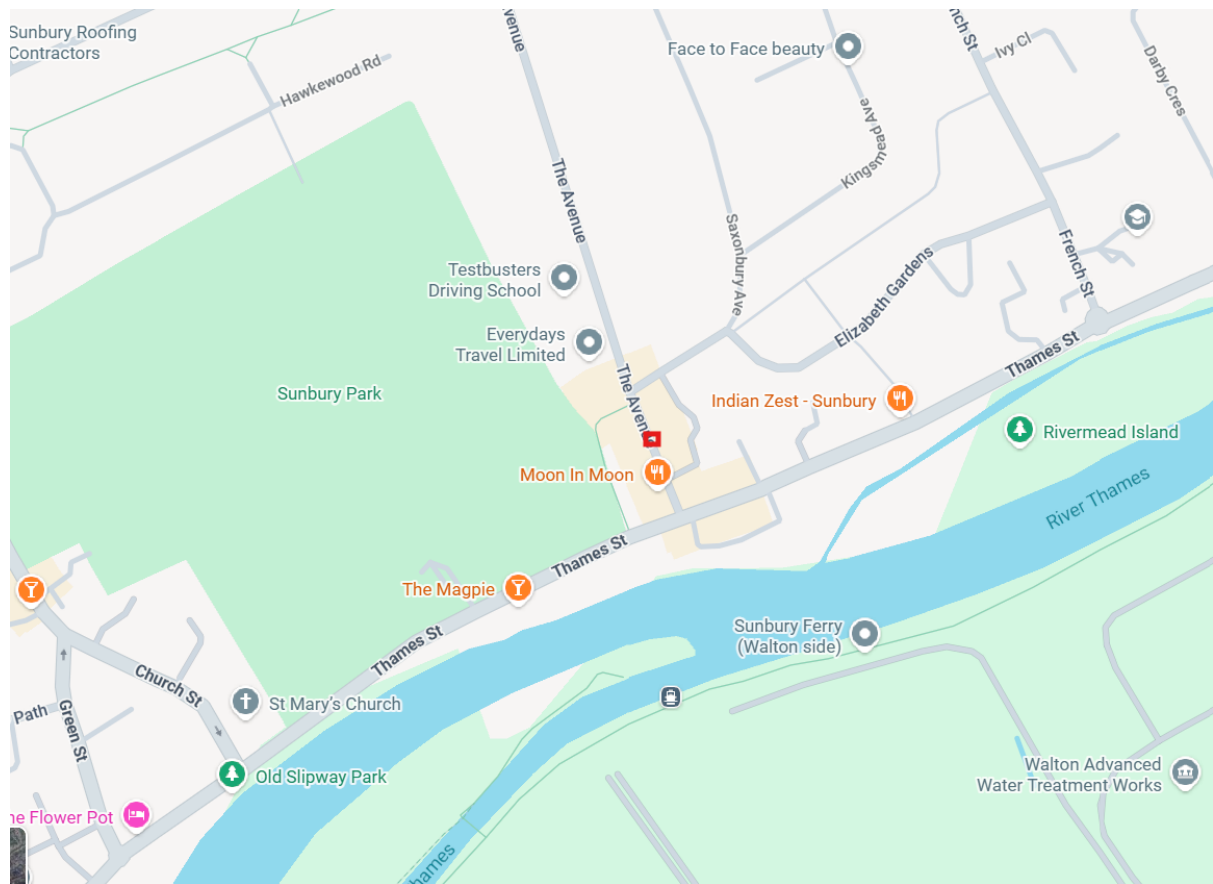
Appendix E – Licensing Policy

Appendix F – National Guidance

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Appendix A





Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Tesco Stores Limited**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Tesco Express, 6-7 Avenue Parade, Lower			
Post town	Sunbury-on-Thames	Postcode	TW16 5HS

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£36500

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | |
|--|---|
| a) an individual or individuals * | ☐ please complete section (A) |
| b) a person other than an individual * | |
| i as a limited company/limited liability partnership | ☒ please complete section (B) |
| ii as a partnership (other than limited liability) | ☐ please complete section (B) |
| iii as an unincorporated association or | ☐ please complete section (B) |
| iv other (for example a statutory corporation) | ☐ please complete section (B) |
| c) a recognised club | ☐ please complete section (B) |
| d) a charity | ☐ please complete section (B) |
| e) the proprietor of an educational establishment | ☐ please complete section (B) |

- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

We are carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over ☐		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over ☐ Please tick yes		
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Tesco Stores Limited
Address
Tesco House, Shire Park, Kestrel Way, Welwyn Garden City, Hertfordshire, AL7 1GA
Registered number (where applicable)
00519500
Description of applicant (for example, partnership, company, unincorporated association etc.)
Private Limited Company
Telephone number (if any)
01382 276505
E-mail address (optional)
Licensing.Team@tesco.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

Retail premises (supermarket) selling a range of goods and services. This includes the sale of alcohol for consumption off the premises and home delivery. Sales of alcohol for consumption off the premises are made from the supermarket sales floor as shown on the enclosed plan.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (If ticking yes, fill in box H) ☐

Provision of late-night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for performing plays (please read guidance note 5)		
Wed					
Thur					
			Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed					
Thur					
			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed			Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Wed					
Thur					
			Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur					
			Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	☐
Mon				Outdoors	☐
				Both	☐
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late-night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late-night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☒
				Outdoors	☐
				Both	☐
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	23:00	00:00			
Tue	23:00	00:00			
			<u>State any seasonal variations for the provision of late-night refreshment</u> (please read guidance note 5)		
Wed	23:00	00:00			
Thur	23:00	00:00			
			<u>Non-standard timings. Where you intend to use the premises for the provision of late-night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	23:00	00:00			
Sat	23:00	00:00			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	☐
				Off the premises	☒
				Both	☐
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	06:00	00:00			
Tue	06:00	00:00			
Wed	06:00	00:00			
Thur	06:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	06:00	00:00			
Sat	06:00	00:00			
Sun	06:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Mr Steven Nicholas Andzelski	
Date of birth 23/08/1983	
Address 21 Barley Way Elsenham Bishops Stortford	
Postcode	CM22 6GX
Personal licence number (if known) NIIPER/1869	
Issuing licensing authority (if known) North Herts District Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/a

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	06:00	00:00	
Tue	06:00	00:00	
Wed	06:00	00:00	
Thur	06:00	00:00	
Fri	06:00	00:00	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Sat	06:00	00:00	
Sun	06:00	00:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, and e) (please read guidance note 10)

Tesco is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems, and training to ensure that they sell alcohol in a responsible manner.

There is a detailed programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly reviewed, and records kept.

b) The prevention of crime and disorder

We will have a digital CCTV system that covers the premises, including the main area which will be used for display of alcohol. Images will be retained for 31 days.

A member of the management team will be on the premises all the time the store is open. This colleague will have responsibility for the premises and will be the initial point of contact for any issues that may arise.

c) Public safety

The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has policies and procedures in place to be confident of complying with the relevant obligations which arise.

d) The prevention of public nuisance

The company has a “good neighbour” ethos which seeks to ensure that the premises plays an active part in the local community.

e) The protection of children from harm

The premises will operate a Think 25 policy. The checkouts will be programmed to prompt the customer assistant when an alcohol product is scanned at the checkout to follow the Think 25 policy.

All colleagues will receive training in relation to the underlying law and Tesco policy, systems, and procedures. This training will be documented, and refresher training will be provided on a regular basis.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	21-07-2026
Capacity	Ms. Hardish Purewal – Licensing Manager Duly authorised agent, for and on behalf of Tesco Stores Limited

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

**Tesco Licensing Team,
Shire Park, Kestrel Way,**

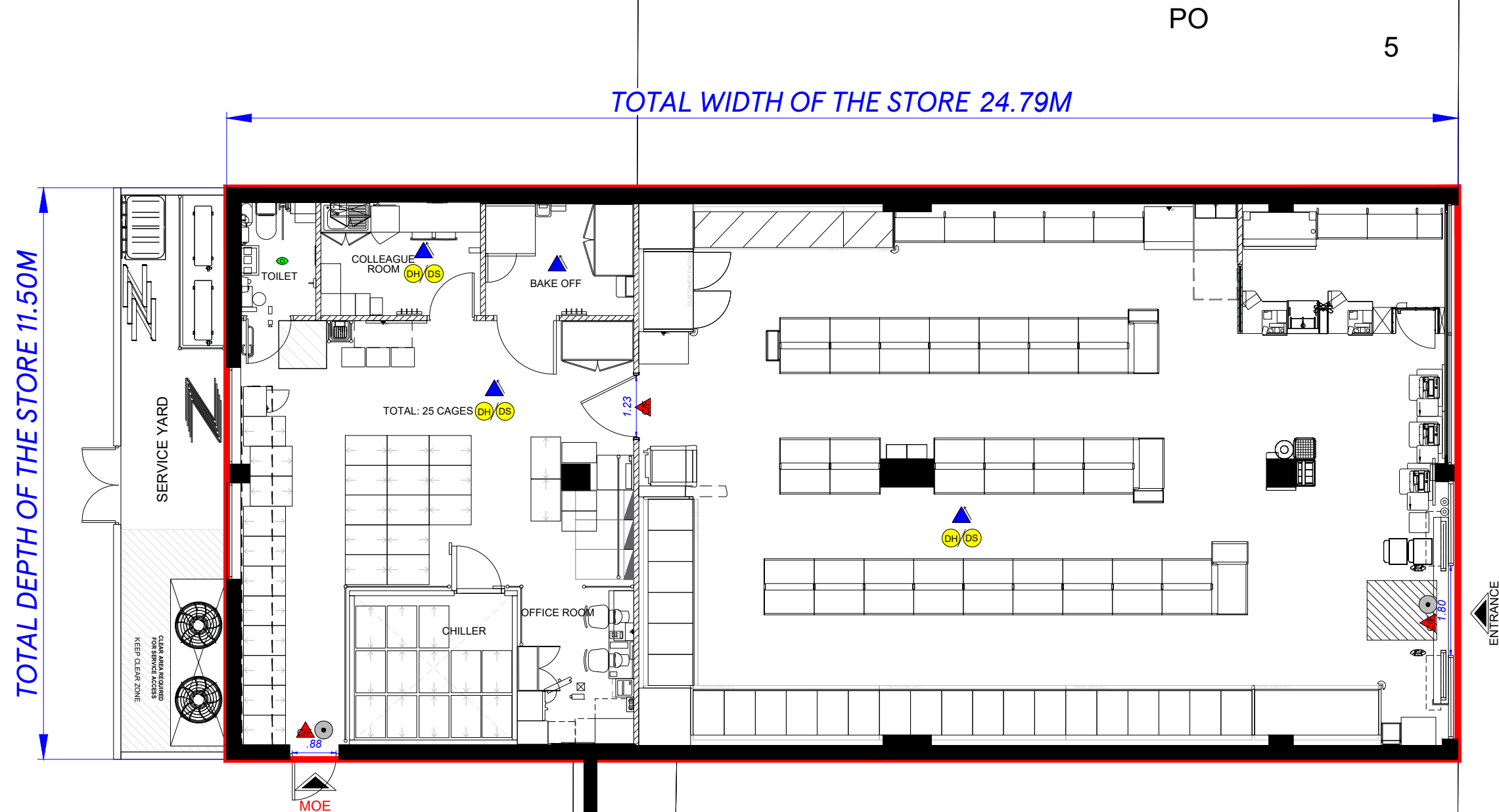
Post town	Welwyn Garden City	Postcode	AL7 1GA
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Telephone number (if any)	01382 276505
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
Licensing.Team@tesco.com



REV	DATE	AMENDMENTS
ADDRESS: 6-7, AVENUE PARADE, LOWER, SUNBURY-ON-THAMES, SURREY TW16 5HS UNITED KINGDOM		
FIRE DETECTION LEGEND  SOUNDER  VISUAL INDICATOR (BEACON)  6KG 27A FOAM & 2KG CO2 EXTINGUISHERS  AREA COVERED BY SMOKE DETECTIONS  BREAK GLASS CALL POINT		
RED LINE MEANING: <i>The red line denotes the area of the premises to be licensed space</i>		
PROJECT : SUNBURY ON THAMES		
DESCRIPTION PROPOSED SITE BWS LICENSE LAYOUT		
DRAWING No.SUNBURYFeaspg##BWSPLAN		
PHASE	2	ISSUE ##
SYSTEM ID. No.SUNBURYFeasbg##BWSPLAN		
SCALE	DATE	
NTS@A3	24.06.2026	
FEASIBILITY MANAGER	TOM BAYLIS	
TBS PLANNER	ANUSHA RAMAKRISHNA	
 FEASIBILITY PLANNING STORE PLANNING DEPARTMENT PROPERTY SERVICES HIGHWOODS BUILDING, KESTREAL WAY WELWYN GARDEN CITY, HERTFORDSHIRE, AL7 1GB UK TELEPHONE: 01707 396150 THE COPYRIGHT AND ALL RIGHTS ARE RESERVED BY TESCO STORES LIMITED. THIS PUBLICATION BELONGS TO AND ARE THE SOLE PROPERTY OF TESCO STORES LIMITED. ALL RIGHTS ARE RESERVED. NEITHER THE WHOLE NOR ANY PART OF THIS PUBLICATION MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, INCLUDING PHOTOCOPYING AND RECORDING, OR FROM ANY RETRIEVAL SYSTEM, WITHOUT THE PRIOR WRITTEN LICENCE FROM THE OWNER. © 1997, TESCO STORES LIMITED.		



REV	DATE	AMENDMENTS
ADDRESS: 6-7, AVENUE PARADE, LOWER, SUNBURY-ON-THAMES, SURREY TW16 5HS UNITED KINGDOM		
FIRE DETECTION LEGEND ▲ SOUNDER ● VISUAL INDICATOR (BEACON) ▲ 6KG 27A FOAM & 2KG CO2 EXTINGUISHERS ● AREA COVERED BY SMOKE DETECTIONS ● BREAK GLASS CALL POINT		
RED LINE MEANING: The red line denotes the area of the premises to be licensed space		
PROJECT : SUNBURY ON THAMES		
DESCRIPTION PROPOSED RETAIL BWS LICENSE LAYOUT		
DRAWING NO SUNBURYFeasgag##BWSPLAN		
PHASE 2 ISSUE ##		
SYSTEM ID. No. SUNBURYFeasrg##BWSPLAN SUNBURYFeasbg##BWSPLAN		
SCALE 1:100@A3 DATE 24.06.2026		
FEASIBILITY MANAGER TOM BAYLIS		
TBS PLANNER ANUSHA RAMAKRISHNA		
TESCO FEASIBILITY PLANNING STORE PLANNING DEPARTMENT PROPERTY SERVICES HIGHWOODS BUILDING, KESTREAL WAY WELWYN GARDEN CITY, HERTFORDSHIRE, AL7 1GB UK TELEPHONE: 01707 396150 THE COPYRIGHT AND ALL RIGHTS ARE RESERVED. NEITHER THE WHOLE NOR ANY PART OF THIS PUBLICATION MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY ELECTRONIC OR MECHANICAL MEANS INCLUDING PHOTOCOPYING AND RECORDING. OR FROM ANY RETRIEVAL SYSTEM WITHOUT THE PRIOR WRITTEN LICENCE FROM THE OWNER © 1997, TESCO STORES LIMITED		

Objection One XXX	
Date received 28.07.2026	ATTENTION : LICENSING OFFICER PLEASE I write following seeing the notice in the front window of Budgens Store, Avenue Parade, Lower Sunbury which advises an Application has been made to extend the licensing hours for the sale of alcohol up to midnight. Budgens Store currently opens till 9pm . There is already an Off-Licence in The Parade which closes at 10pm. This is already late enough in the middle of a densely populated residential street with residences above Budgens (to become the new Tesco, when it opens), and houses with families, babies, young working couples & retired people just on the other side of the road. It is quite unacceptable to have a licence that would allow alcohol and a shop to be open so late, particularly as I assume they will also need to be having deliveries very early in the mornings on top. The late opening hours will also exacerbate anti-social behaviour with people coming out of the existing nearby pubs when closing and then being able to purchase more alcohol, vapes etc.and attracting late night noisy visitors loitering on the pavement outside the shops. I trust you will take note of all the above reasons why this application should not be approved & should be rejected.
Email sent by licensing: 31 July 2026	Just to let you know Tesco have advised that they will only carry on licensable activity every day until 11pm now, instead of 12. On this basis do you still wish to make a representation, or would you now like to withdraw?
Reply 31 July	Very many thanks for letting me know the below. Yes, I would still like to make a representation on the basis that the revised licensing activity to 11pm is still later than the existing Off-licence in Avenue Parade, who is open until 10pm. This is already late enough & before pubs close & if the new Tesco's is allowed a later closing time of 11pm, then the Off-licence will follow with a similar application. This is for all the reasons I have previously submitted & I trust you will allow licensing for the new Tesco's until latest 10pm.
Reply from Licensing to objector	Thank you for your email. We have been in communication with Tesco over the past couple of weeks and they have agreed to the below: - Sale by retail of alcohol: - o Monday-Sunday 06.00-23.00 - Late night refreshment - o Remove this requirement as we will turn the coffee machine off at 11pm. - Opening Hours - o Monday-Sunday 06.00-midnight We wanted to communicate this to you as it is different to the application that has been submitted.

	Representations will need to demonstrate the likely effect of the licensing objectives being undermined. If you have previously submitted a representation and withdrew it, then please consider the above in light of the developments.
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Objection Three XXX	
Received 28 July	I object to the new licensing for Tesco Express to extend their closing time to midnight. This will cause many problems in our village.
Reply from licensing 29 July	Hello Thank you for your representation regarding the premises licence application for Tesco Express, 6-7 The Avenue, Sunbury I am afraid we have reviewed your representation and it is invalid for the following reasons: • Too general or lacking sufficient detail, which could reduce the weight given to it by the Licensing Sub-Committee. • It does not go into enough detail about the likely effect of the grant of the premises licence on the promotion of the licensing objective Unfortunately, you cannot object to an application based on how many other businesses are in the area and a 'demand'. Please confirm clearly which of the following licensing objectives your representation relates to (you may select more than one): • Prevention of crime and disorder • Public safety • Prevention of public nuisance • Protection of children from harm
Reply received 29 July	Main objections are:- Prevention of public nuisance. Prevention of crime and disorder. The hostelrys close at 11.00 so some customers will want more alcohol and venture into Tesco to obtain same. They will become out of order and ruin our lovely village atmosphere. I object for these reasons.
Reply sent 31.07	Many thanks for your email. For this to be considered we would need more detail please as at the moment it is borderline.
Further email from licensing sent 31.07	Just to let you know Tesco have advised that they will only carry on licensable activity every day until 11pm now, instead of 12. On this basis do you still wish to make a representation, or would you now like to withdraw?

	Adress provided by objector – Licensing emailed 10.08: Thank you for your address We still need further details from you as to why you are objecting please. We have been in communication with Tesco over the past couple of weeks and they have agreed to the below: - Sale by retail of alcohol: - o Monday-Sunday 06.00-23.00 - Late night refreshment - o Remove this requirement as we will turn the coffee machine off at 11pm. - Opening Hours - o Monday-Sunday 06.00-midnight We wanted to communicate this to you as it is different to the application that has been submitted. Representations will need to demonstrate the likely effect of the licensing objectives being undermined. If you have previously submitted a representation and withdrew it, then please consider the above in light of the developments.

Objection Four XXX	
Email from Objector 03.08	Subject: Formal Objection to the Licensing Application for a New Late-Night Alcohol License at Tesco Express, Avenue Parade Opening hours: 06:00 - 00:00 - although I now understand Tesco's have reduced to 23:00. I am writing to formally object to the application for a licence permitting the proposed new store to operate late into the evening and sell alcohol. I am deeply concerned that granting this application would have a significant negative impact on the local community and the quality of life for nearby residents. My concerns include the following:

	• Increased noise and disturbance, particularly during late evening and night-time hours, affecting residents' ability to enjoy peace and quiet. • A greater likelihood of anti-social behaviour, including public drinking, disorderly conduct, littering, and vandalism associated with the sale of alcohol. • Increased traffic, parking problems, and congestion in what is primarily a residential area. • Potential risks to public safety arising from people gathering outside the premises late at night. • The cumulative impact of another alcohol retailer in the area, particularly if there are already existing licensed premises nearby. • A negative effect on the character of the neighbourhood, making it less attractive and less safe for families, older residents, and children. Under the Licensing Act 2003, I believe this application raises serious concerns regarding the licensing objectives, particularly: • The prevention of crime and disorder. • Public safety. • The prevention of public nuisance. • The protection of children from harm. I respectfully request that the Licensing Committee carefully considers these concerns before making its decision. If the licence is granted, I ask that strict conditions be imposed, including reduced opening hours, limitations on alcohol sales, effective CCTV coverage, security measures where appropriate, and robust management procedures to minimise nuisance and protect local residents. Convenience stores in the local and surrounding area do not open this early or stay open this late. Local store opening hours in surrounding area. NISA Local - two local stores in the village, 06:00 - 21:30 Budgens - current site 07:00 - 21:00 Ist Stop off licence next to Budgens - 10:30 - 22:00 Best One - 07:00 - 22:00 The Tesco Express in Ashford closes at 23:00 and this is on a main road, the one in Staines closes 23:00. Additionally Sainsbury local in Teddington and Shepperton, High Street closes at 22:00. This new site must only be allowed to open at 07:00 and close at 22:00.
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	We cannot allow Tesco to set this precedent others stores will follow. I believe the long-term interests of the local community should take precedence over the commercial interests of this application. Thank you for taking my objection into consideration. Kind regards.
Email from licensing to objector	Thank you for your email. We have been in communication with Tesco over the past couple of weeks and they have agreed to the below: • Sale by retail of alcohol: • Monday-Sunday 06.00-23.00 • Late night refreshment • Remove this requirement as we will turn the coffee machine off at 11pm. • Opening Hours • Monday-Sunday 06.00-midnight We wanted to communicate this to you as it is different to the application that has been submitted. Representations will need to demonstrate the likely effect of the licensing objectives being undermined. Please confirm you still wish your objection to be considered and provide your address. Thanks
Reply from objector	Yes I would like to proceed with my objection as midnight is too late opening for a residential area regardless

Objection Five XXX

Email received from objector 07.08	I write to express my strong objection to the above application. This is a property, currently trading as a Budgens store (a franchisee of the applicant), with a history of antisocial behaviour and attracting undesirable elements from outside the area. To extend the hours of its license to sell alcohol to midnight is entirely inappropriate and is likely to add to the disturbance to neighbours already caused by patrons of the two neighbouring public houses. It should be noted that Avenue Parade is completely surrounded by residential properties, in particular a large number of flats immediately above. Nearly all late night shopping in this strip is by non locals passing through in cars or those leaving the nearby pubs - often in an inebriated state. Extending opening hours will
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	merely encourage such customers to loiter and the likelihood of antisocial behaviour to increase.
Email from licensing to objector 10.08	We have been in communication with Tesco over the past couple of weeks and they have agreed to the below: - Sale by retail of alcohol: - o Monday-Sunday 06.00-23.00 - Late night refreshment - o Remove this requirement as we will turn the coffee machine off at 11pm. - Opening Hours - o Monday-Sunday 06.00-midnight We wanted to communicate this to you as it is different to the application that has been submitted. Representations will need to demonstrate the likely effect of the licensing objectives being undermined. If you have previously submitted a representation and withdrew it, then please consider the above in light of the developments. Please confirm you wish your objection to stand

Objection Six – XXX	
Email from resident 04.08	I am writing to submit my formal representation objecting to the application by Tesco Stores Limited for a new/varied premises licence to permit the Late-Night Refreshment (Indoors) and the Late-Night Supply of Alcohol until 00:00hrs. As a local resident living XXX , which is in immediate proximity to the store, I am concerned that granting these extended hours will lead to prolonged noise, loitering, and litter and will negatively impact our neighbourhood. This application fails to promote the licensing objectives under the Licensing Act 2003 as outlined within the attached representation form.

Your representation must relate to one of the four Licensing Objectives (see note 4)		
Licensing Objective	Yes Or No	Please detail the evidence supporting your representation or the reason for your representation. Please use separate sheets if necessary
	No Object.	I am writing to submit my formal representation objecting to the application by Tesco Stores Limited for a new/varied premises licence to permit the Late-Night Refreshment (Indoors) and the Late-Night Supply of Alcohol until 00:00hrs. As a local resident living at [redacted] which is in immediate proximity to the store, I am deeply concerned that granting these extended hours to a high-volume retailer will negatively impact our neighborhood. This application fails to promote the licensing

		objectives under the <u>Licensing Act 2003</u> for the following reasons:
To prevent crime and disorder	No Object for the following reasons:	Street Drinking and Loitering: The availability of off-sales alcohol late at night encourages "pre-loading" and public drinking on nearby streets and public benches – particularly on the junction of The Avenue/ Saxonbury Avenue, and Orchard Meadow. This creates an intimidating atmosphere for residents returning home late. Budgens is currently only open until 9pm. The Off Licence (1st Stop) is already open until 10pm or 10.30pm Fridays and Saturdays. Midnight seems unreasonable/ unnecessary. Flashpoints for Confrontation: Clearly patrons exiting from the 4 x public houses (all within close proximity) could gather Post closing time and buy late night drinks/ snacks. The gathering point could become a flashpoints for verbal friction and physical altercations, stretching local police resources. I understand there was a serious police incident resulting from confrontation with Budgens staff a year or so ago.
Public safety	No Object for the following reasons:	(as above)
To prevent public nuisance	No Object for the following reasons:	Late-Night Magnet (Honeypot Effect): Permitting Tesco to provide late-night refreshment and alcohol past 11:00 PM will draw patrons leaving nearby

		pubs directly into a residential area. Customers congregating outside the store to consume hot food or purchase last-minute alcohol will cause unavoidable noise from shouting, and anti-social behaviour. Extending the hours beyond the pub times will prolong the disruptive noise by a further hour every evening. Delivery and Courier Nuisance: Tesco stores increasingly rely on third-party delivery apps (e.g., Whoosh, Deliveroo, UberEats). Extending hours means delivery drivers on mopeds and cars will constantly idle, accelerate, slam doors, and navigate local residential streets deep into the night, severely disrupting sleep. Litter and Waste: The combination of late-night takeaway hot food and alcohol items will lead to an immediate increase in discarded packaging, cans, and bottles on surrounding pavements, creating an eyesore and attracting vermin.
To protect children from harm	No Object for the following reasons:	Sleep Deprivation: The noise generated by foot traffic directly outside our homes will disrupt the sleep patterns of local children on school nights. The extending of these hours will prolong this period beyond the pub times. We already have regular 'visitors' urinating in our hedge, and dumping discarded bottles and glasses from the pubs in our driveway. Hazardous Pathways: Broken alcohol glass and

	<table><tr><td></td><td></td><td>discarded food waste on pavements present a direct physical hazard to children walking to school the following morning.</td></tr></table> <table><tr><td> Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. </td><td> I urge the Licensing Sub-Committee to refuse the request for late-night refreshment and alcohol supply to 00:00hrs. If the committee chooses to grant the application, I respectfully ask that the following strict conditions are attached to protect the community: 1. Curtailed Terminal Hour: Limit the supply of alcohol and late-night refreshment to 10:30 PM to reduce noise, and to ensure it is not given unfair advantage over the existing Off Licence (and to prevent them extending their hours to compete) 2. Delivery Driver Ban: Prohibit third-party courier pickups (e.g., Deliveroo, Whoosh) from the premises after 9:00 PM to eliminate late-night moped noise. 3. SIA Door Supervisors: Require at least one SIA-licensed door guard on Fridays and Saturdays from 9:00 PM until closing to manage the dispersal of disruptive groups/ individuals. 4. Litter Management: Mandate that Tesco staff conduct a daily litter sweep within a 50-metre radius of the store immediately after closing. </td></tr></table> Signed:  Date: 04/08/2026 Please see notes below NOTES			discarded food waste on pavements present a direct physical hazard to children walking to school the following morning.	Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.	I urge the Licensing Sub-Committee to refuse the request for late-night refreshment and alcohol supply to 00:00hrs. If the committee chooses to grant the application, I respectfully ask that the following strict conditions are attached to protect the community: 1. Curtailed Terminal Hour: Limit the supply of alcohol and late-night refreshment to 10:30 PM to reduce noise, and to ensure it is not given unfair advantage over the existing Off Licence (and to prevent them extending their hours to compete) 2. Delivery Driver Ban: Prohibit third-party courier pickups (e.g., Deliveroo, Whoosh) from the premises after 9:00 PM to eliminate late-night moped noise. 3. SIA Door Supervisors: Require at least one SIA-licensed door guard on Fridays and Saturdays from 9:00 PM until closing to manage the dispersal of disruptive groups/ individuals. 4. Litter Management: Mandate that Tesco staff conduct a daily litter sweep within a 50-metre radius of the store immediately after closing.
		discarded food waste on pavements present a direct physical hazard to children walking to school the following morning.				
Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.	I urge the Licensing Sub-Committee to refuse the request for late-night refreshment and alcohol supply to 00:00hrs. If the committee chooses to grant the application, I respectfully ask that the following strict conditions are attached to protect the community: 1. Curtailed Terminal Hour: Limit the supply of alcohol and late-night refreshment to 10:30 PM to reduce noise, and to ensure it is not given unfair advantage over the existing Off Licence (and to prevent them extending their hours to compete) 2. Delivery Driver Ban: Prohibit third-party courier pickups (e.g., Deliveroo, Whoosh) from the premises after 9:00 PM to eliminate late-night moped noise. 3. SIA Door Supervisors: Require at least one SIA-licensed door guard on Fridays and Saturdays from 9:00 PM until closing to manage the dispersal of disruptive groups/ individuals. 4. Litter Management: Mandate that Tesco staff conduct a daily litter sweep within a 50-metre radius of the store immediately after closing.					
Email from licensing to objector	We have been in communication with Tesco over the past couple of weeks and they have agreed to the below: - Sale by retail of alcohol: - o Monday-Sunday 06.00-23.00 - Late night refreshment - o Remove this requirement as we will turn the coffee machine off at 11pm. - Opening Hours - o Monday-Sunday 06.00-midnight We wanted to communicate this to you as it is different to the application that has been submitted.					

	Representations will need to demonstrate the likely effect of the licensing objectives being undermined. Please confirm your full address and that you still wish your objection to stand ----- Sent on 12.08.2026 after new application times published. Dear Licencing committee, In view of the change shared by email on 10th August 2026 (below) I'd like to amend my representation, and confirm our objections still stand. Please see attached. I confirm my address is XXX Whilst the reduction in hours for alcohol and hot food to 11am is welcome. Budgens are only open 7am-9pm and we still believe the extended hours 6am-12midnight are completely unnecessary and lead to prolonged traffic/ parking/ deliveries , noise, loitering, and litter which negatively impact our quiet residential neighbourhood. This small parade should be sued for convenience – there are better placed supermarkets in non-residential areas or garages that can serve late night custom. We would like to see opening hours further restricted to 7am-10pm (Sundays 8am-9pm), and deliveries restricted to 7.30am-9pm weekdays, 8am-9pm Saturdays, and no deliveries Sundays. Regards XXX XXX
Objection seven- XXX	
Email from resident 13.08	I am writing to register my formal objection to the current licensing application submitted by Tesco Express for 6–7 The Avenue Parade. While I acknowledge the revised proposal to end alcohol sales at 23:00, I remain deeply concerned about the request to keep the store open and serve late-night refreshments until midnight (00:00) seven days a week. Permitting a business to operate past 23:00 in this specific location directly undermines three key licensing objectives: the prevention of public nuisance, the prevention of crime and disorder, and public safety.

	The Avenue Parade is an overwhelmingly residential street, with families and individuals living directly above the commercial units and across the road. Currently, the local trade winds down by 23:00, maintaining a peaceful environment at night. Introducing a midnight closing time would fundamentally change the dynamic of our neighborhood by creating an artificial late-night hub. Even without late-night alcohol sales, a shop operating until midnight inevitably generates ambient noise vehicle engines idling, car doors slamming, foot traffic, late-night deliveries or staff closing procedures, and street-level chatter outside bedrooms. The applicant has provided no clear mitigation strategy for how they plan to control these disturbances in a residential setting. Furthermore, encouraging late-night activity in an area that lacks late-night infrastructure or regular policing increases the likelihood of loitering, anti-social behavior, and safety risks for nearby residents. For context, even the Tesco Express situated on the nearby, heavily trafficked A308 operates with a 23:00 closure. A midnight finish on a quiet village parade simply feels out of step with the surrounding area. In light of this, I respectfully request that the Licensing Sub-Committee reject the application for midnight opening hours. If the Sub-Committee decides against a full refusal, I ask that strict conditions be attached to restrict the store's operating hours to no later than 23:00 (or ideally 22:00), bringing the premises into alignment with the rest of the parade and safeguarding the well-being of the local community.
--	---

Objection Eight-XXX	
Email from resident 11.08	Dear Sirs This is to formally record my objection to the above application to extend licensing hours for the sale of alcohol at the above new proposed Tesco mini mart store. I note they have amended their application to 11pm from 12.00 midnight presumably as they have been advised there will be objections. I do hope that this is not an indication the council are supportive of an 11pm extension . Whilst I welcome a Tesco opening I am totally against a licence being granted beyond 10 pm . The current Budgens has a licence till 9pm. There is already an off licence which has a 10 pm licence. No doubt if Tescos are given this extension to 11 pm they too will apply to match those hours. 1) The shop lies bang in the heart of a dense residential area with flats above and a mix of family houses and flats immediately opposite. Whilst the street and parade are relatively busyish

	during the day the road and surroundings are very quiet after 7pm or so. All and any noise is very noticeable to residents and particularly any noise linked to anti social behaviour. The existing 1st stop already attracts proxy buying of alcohol and vapes. There are already a number of 'Alcohol dependent' men who persist in occupying the seats in the parade. The existing budgens already has an issue with shoplifting, aggressive behaviour which Spelthorne beat and police would not attend. (see email to community Safety) At the moment one can reliably expect little noise after 10 pm. Given that Cavan bakery (on the same parade) deliver to their branch at 5.30/6 the morning there is no reasonable expectation of a quiet 8 hour window for residents to sleep. Given there are young children and babies in the flats above and opposite there is a risk of harm to those children from noise and associated behaviour. Tescos may argue that the pubs close at 11 so it makes little difference. However the local pubs have made huge strides in curtailing their customers noise with a full hands on approach. In addition it tends to be the younger more inappropriate people who are likely to purchase alcohol and vapes at this Tesco after the existing off licence closes. They are subsequently more likely to drink and drive or stick around in the very close by Orchard Meadow and car park. Tesco will not be interested in what happens outside their store once customers have purchased as the local pub landlords are. Tescos is not a community minded business and as Tescos absolve themselves of any responsibility in their own car parks let alone in the local streets we can not rely on Tescos making their own judgement calls about appropriate hours. I trust that the licensing department will refuse these extended hours for the sale of alcohol to protect the well being of adjacent neighbours and residents.
Email from resident 14.08	Good afternoon I have submitted an objection to the above proposed application. Should I have had a confirmation of receipt of email? I would like to add that the other great concern is the noise and road safety that inevitably follows with the proliferation of pick up scooters from Uber etc. I do hope they are not going to be allowed to offer this service in the middle of a quiet residential street. these untrained L plate scooters are a menace. Given they large Tesco extra is only a 5 minute drive away there cannot be a case of meeting a need locally for either a late licence or a Tesco Whoosh service. Sent from my iPhone

Email sent to objector on 14.08	Dear XXX, I confirm receipt of your representation . We do not normally email back until the representation period is concluded but I wanted to reassure you that we had received your emails. Kind regards XXX
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Objection Nine- XXX	
Email from resident 14.08	RE: Representation Objecting to the Premises Licence Application for Tesco Express, 6-7 Avenue Parade, The Avenue, Lower Sunbury, TW16 5HS Dear Licensing Committee, I am writing as a local resident in XXX to the above to formally object to the premises licence application submitted by Tesco Stores Limited . I strongly believe that granting this licence, particularly with the proposed operational hours from 06:00 until 12:00, for general trading and their revised application to 11pm for alcohol and vape sales will directly undermine all four of the statutory licensing objectives. My specific concerns under each objective are detailed below: 1. The Prevention of Public Nuisance • Late-Night Noise: Avenue Parade sits within a predominantly residential area. Delivering alcohol off-sales until 11pm will inevitably attract late-night foot traffic and vehicle movements. The noise from car doors slamming, engines idling, and customer conversations will severely disrupt the sleep and peace of nearby residents. • Litter and Light Pollution: A convenience store operating late into the night will increase litter (such as drink cans and food packaging) in the immediate vicinity. Furthermore, the bright external signage required for late-night trading will cause intrusive light pollution for houses facing the storefront. Currently the whole parade is dark and quiet by 10pm particularly on weeknights. 2. The Prevention of Crime and Disorder • Anti-Social Behaviour: The availability of cheaper shop purchased alcohol until 11:00 risks turning the local area into a hub for youth congregation, loitering, and street drinking. This behaviour frequently escalates into proxy purchasing and alcohol-related disorder. We currently have issues with the existing 1st Stope off licence which is open till 10pm • Security Risks: Increased late-night activity creates a heightened risk of opportunistic crime, shoplifting, and verbal abuse aimed at retail staff or passersby,

	compromising the existing low-crime nature of Avenue Parade. The current Budgens has already had a number of issues with youths which the police have not attended and this is likely to get worse with later nights of general opening let alone when they sell vapes and alcohol late into the night. 3. Public Safety • Traffic and Parking Hazards: The Avenue and Avenue Parade already experience limited parking spaces. These bays and the on street parking opposite are all fully occupied after 6.30 pm. Late-night patrons stopping hastily to purchase alcohol will lead to dangerous parking on pavements, double-yellow lines, or delivery bays. This compromises safety for cyclists and other motorists. • 4. The Protection of Children from Harm • The premises are located within 30 feet of local residential homes where many young families live. Including babies, toddlers and young children. The visibility of late-night alcohol sales and associated anti-social behavior exposes children to inappropriate environments. Risk of Underage Access: Extended trading hours create a wider window of vulnerability for proxy purchasing, where adults buy alcohol on behalf of minors away from the immediate sight of standard daytime store supervision. We had a lot of anti social behaviour in the local closely situated Orchard Meadow car park where youths still tend park their cars up . The lack of nearby availability of food AND DRINK PAST 9PM (EXISTING BUDGENS) AND DRINK AND VAPES AT 1ST STOP (10PM) means they tend to disappear by 10. The availability of food and drink past 10pm (as a pose to the current 9pm) means they will almost certainly extend their anti social use of the car park as is witnessed by the amount of litter thrown from cars overnight. This and the associated noise so close to our home is very concerning. For the reasons stated above, I urge the Licensing Committee to refuse this application in its current form. If the committee is minded to approve the licence, I respectfully request that the following strict conditions are applied to protect our community: 1. Reduced Hours: Restrict alcohol sales to a terminal hour of 22:00 2. CCTV: Mandate high-definition CCTV covering the internal sales area and the immediate external shop front.
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Objection TEN- XXX	
Email from resident 12.08	Re: Objection to proposed licensing hours for Tesco Local, Parade, The Avenue, Sunbury on Thames Dear Sir/Madam,

	I am writing on behalf of myself and other local residents to formally object to the proposed late-night licensing hours for the Tesco Local store at The Avenue, Sunbury on Thames, which would permit the premises to remain open until midnight every night. We fully appreciate the convenience of having a local shop within the community and are not opposed to the Tesco store itself. Our concern is specifically with the proposed late opening hours and the likely impact these extended hours will have on the surrounding residential area. The store is situated within a residential road, and we are concerned that allowing it to operate until midnight will significantly increase the potential for: • Noise and general disturbance during late evening hours; • Customers gathering outside the premises, particularly to consume alcohol; • Litter being left in the vicinity of the shop and surrounding residential areas; • Increased vehicle movements and cars parking in the road late at night; • Groups of people congregating around the store and nearby public seating areas; • Anti-social behaviour and disturbance affecting residents who live close to the premises. There is already evidence of this occurring due to the off license already situated on the same parade. There are already benches in the immediate vicinity where people regularly congregate to consume alcohol. Unfortunately, there have been occasions when local residents have experienced abusive and intimidating behaviour from individuals gathering in this area. We are therefore particularly concerned that a shop remaining open until midnight, with alcohol available for purchase, could exacerbate an existing problem. Our concern is not based simply on the possibility of inconvenience. There is already evidence of late-evening congregation and anti-social behaviour in the immediate area, and we believe that extending the opening hours until midnight could reasonably increase both the opportunity and incentive for people to remain in the area later into the evening. The character of the surrounding area is predominantly residential, and residents should be able to enjoy a reasonable level of peace and quiet during the late evening. We believe that permitting the premises to remain open until midnight would be disproportionate in this particular location and could adversely affect residents' quality of life. There are 4 public houses in the immediate vicinity that close at 11pm. As residents, we do not want the availability of more alcohol consumption potentially purchased from Tesco once they are closed.
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	We therefore respectfully request that the Licensing Committee considers restricting the permitted opening hours of the store to 10:00pm, rather than midnight. We believe a 10:00pm closing time would provide a reasonable balance between the convenience of the store for local residents and the need to protect the residential character of the area and prevent further late-night disturbance and anti-social behaviour. We would also ask the Council to take into account the existing problems associated with people congregating, drinking alcohol and behaving abusively in the immediate vicinity when assessing the likely impact of the proposed licensing hours. We respectfully ask that our objection is taken into consideration when determining the application and that the licence is amended to require the premises to close at 10:00pm. Thank you for considering the concerns of myself and local residents.
Email to resident 12.08	Tesco have amended the application to cease the sale of alcohol until 11pm. However it is their intention to continue trading until midnight. Unfortunately, the licensing act 2003 cannot be used to restrict the opening hours of the premises if they are not selling alcohol as there is no licensable activity. Therefore, as it currently stands we are unable to accept your objection. However, if the objection was to be revised to make reference to the fact that they propose to sell alcohol until 11pm, then it could be accepted if demonstrates how if the licence was to be granted how it would undermine the licensing objectives.
Email from resident 12.08	I have no objection to the shop itself being permitted to remain open until midnight, as proposed. However, I would like to formally request that the hours during which alcohol can be sold are restricted to 10:00 p.m., rather than the proposed 11:00 p.m. There are already four public houses in the immediate area, providing ample opportunity for residents and visitors to purchase and consume alcohol. In addition, there is already an off-licence just several doors away from the proposed Tesco Express, which also sells alcohol. As a local resident, I therefore do not believe there is a need for another premises to sell alcohol until 11:00 p.m. The proposed Tesco would be providing an additional late-night source of alcohol in what is predominantly a residential area. People live directly above the shops, including this one and there will be noise and traffic late into the evening with licensing conditions currently proposed. We would ask that the alcohol licensing hours for the Tesco Express are brought into line with the other local convenience shops and smaller supermarket outlets, with the sale of alcohol ending at 10:00 p.m. We have had several police recorded incidents in the shops in the Parade of theft, grievous bodily harm

	and assault as a result of excessive alcohol consumption. We have also had fights break out in the street related to similar. To be clear, our objection is not to the Tesco Express remaining open until midnight. We simply feel that the sale of alcohol should cease at 10:00 p.m., given the number of existing licensed premises in the area and the residential nature of the surrounding community. We respectfully ask the Licensing Authority to take the views of local residents into consideration when determining the application and to impose a 10:00 p.m. terminal hour for the sale of alcohol. Thank you for considering my concerns. I would be grateful if you could confirm that this email will be recorded as a formal representation in relation to the licensing application. Kind regards,
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Objection eleven- XXX	
Email from resident 12.08	Dear Licensing Team, I am writing to formally object to the licensing application for the proposed Tesco Express at 6-7 The Avenue, Lower Sunbury, specifically regarding the proposed hours for the sale of alcohol from 06:00 to 00:00 daily. As a local resident living on XXX , I strongly believe that granting a licence for such extensive early-morning and late-night hours will negatively impact our community and fail to promote key licensing objectives, particularly the prevention of public nuisance and the protection of children from harm. My objections are based on the following grounds: Overconcentration of Licensed Premises: Lower Sunbury and the surrounding area are already well-served by existing pubs and licensed venues. Introducing continuous 18-hour daily alcohol sales at 6-7 The Avenue creates an unnecessary saturation of alcohol outlets in a concentrated residential hub. Proximity to Schools and Families: The site on The Avenue sits in the heart of a family-centric neighborhood with young children and local schools nearby (such as St Ignatius Catholic Primary School, Hawkedale, Beauclerc & Chennestone Primary School). Early morning alcohol sales starting at 06:00 coincide directly with the morning school run and early commuting hours, exposing young children to potential street drinking, intoxication, and public nuisance. Public Nuisance and Residential Disruption: A midnight terminal hour will inevitably attract late-night foot traffic, vehicular disruption, delivery noise, and loitering. This directly infringes upon the right of neighboring residents and young children to a

	quiet, peaceful environment. Litter and Community Safety: Extended off-licence sales frequently lead to increased street litter, discarded cans or glass, and anti-social behavior in immediate residential streets, creating safety hazards for local families. Current antisocial behaviour: You may or may not already be aware but we have a few members of the public who use The Avenue shops for their alcohol abuse already. They sit together on the bench, they even beg on the floor outside the shops. Increasing these hours will only fuel their behaviour even further. I urge the licensing committee to refuse this application in its current form or significantly curtail the proposed alcohol sales hours to safeguard the character, safety, and wellbeing of Lower Sunbury residents. Please keep me updated on the progress of this application and any upcoming hearing dates.
Email to resident 12.08	Please can we have your full address
Email from resident 12.08	Address provided
Objection twelve-XXX	
Email from resident 12.08	Good afternoon I am writing to register my objection to the proposed licensing application for the sale of alcohol between the hours of 06:00-0:00 Monday to Sunday at the new Tesco Express store planned for the Avenue. Firstly - this is likely to encourage 'after hours' drinking & the associated risk of anti social behaviour outside the parade of shops & local residential properties after the local pubs have stopped serving at 11pm. Additional noise & littering are another likely outcome. This type of behaviour already occurs regularly at the location after pub closing time & the proposal would likely encourage more of the same & at even later times. Increased traffic & parking late in the evening to shop there is also a concern. The opening hours are unprecedented either by any of the other shops or local pubs, & even other Tesco Express stores and seem unnecessary- particularly for the purchase of alcohol. A 22:00 limit to alcohol sales would seem a much more reasonable time in what is primarily a residential area. I hope you will consider these concerns which I know are shared by many of my fellow residents , and take them into account when considering the above application

Objection Thirteen – XXX

Email from resident 13.08	Dear Licensing Committee, I am writing to formally object to the application for a licence permitting the sale of alcohol and/or alcohol-related activities at the above premises until late at night. I appreciate the importance of supporting local businesses and providing residents with places to socialise. However, I believe that granting a late alcohol licence in a village setting would have a disproportionate impact on local residents and could undermine the licensing objectives, particularly those relating to the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. 1. Impact on the character of the village This is a village rather than a town-centre entertainment area. Many residents choose to live here precisely because it is relatively quiet and residential, particularly during the evening and overnight. Permitting alcohol sales late into the night would represent a significant change in the character and use of the premises and potentially of the surrounding area. A licence that allows drinking and associated activity to continue into the early hours could encourage the premises to function more like a late-night venue than a traditional village establishment. I am concerned that this would set a precedent for extended opening hours and make it considerably harder to preserve the quiet character of the village. 2. Noise and disturbance One of my principal concerns is the potential for late-night noise and public nuisance. Even where a premises itself operates responsibly, disturbance can arise from customers: • talking and shouting outside; • smoking or congregating immediately outside the premises; • leaving the premises in groups late at night; • playing music or allowing doors and windows to remain open; • using nearby roads, footpaths and parking areas; • arriving and departing by car; • dropping bottles or other rubbish; • and, potentially, arguing or other anti-social behaviour associated with alcohol consumption. Noise that may seem relatively minor to someone leaving a licensed premises can be extremely disruptive to residents who are trying to sleep. In a village, where residential properties may be located close to the premises and background noise is otherwise low, the impact can be particularly noticeable. A late licence could therefore result in a significant loss of residential amenity. 3. Increased traffic and parking problems
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	A late licence could also increase vehicle movements at times when the village would normally be quiet. Customers leaving late at night may create additional traffic, parking on residential streets, vehicle doors being slammed, engines being started and conversations taking place outside homes. If taxis or private-hire vehicles are used, there may also be repeated pick-ups and drop-offs. I am concerned that the existing road and parking infrastructure may not have been designed to accommodate a late-night drinking venue. This is particularly important where roads are narrow, residential parking is already limited, or there are pedestrians, cyclists and other vulnerable road users. 4. Public safety Late-night alcohol consumption can create additional public-safety concerns. People leaving the premises after drinking may be less aware of traffic, obstacles or other pedestrians. The risk of falls, disorder or confrontation can increase as the night progresses. There is also the question of how customers will disperse after closing. If there is no reliable late-night public transport, customers may be dependent on private vehicles, taxis or lifts. This could create additional traffic and safety issues in the village. I would therefore ask the Committee to consider carefully whether the proposed hours are appropriate for the location and whether the applicant has provided sufficient evidence that these risks can be effectively controlled. 5. Cumulative impact Although the application may concern only one premises, its impact should not necessarily be considered in isolation. A late licence can contribute to a gradual change in the nature of a village. Once extended hours have been granted to one premises, other businesses may reasonably seek similar permissions. Over time, this could result in a significant change from a predominantly residential and community environment towards a late-night drinking economy. The Committee should therefore consider not only the immediate effect of this application but also its potential precedent and cumulative effect on the village. 6. Effect on residents Residents should be able to expect a reasonable degree of peace and quiet during the night. A licence extending alcohol sales into the late evening or early morning would potentially affect residents who have to work early, families with young children, elderly residents and anyone whose bedroom or property is close to the premises. Importantly, residents cannot simply choose to avoid the disturbance. If noise and anti-social behaviour occur outside their homes at midnight, 1:00 a.m. or later, they are effectively
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	subjected to it whether or not they have any connection with the premises. The fact that disturbance may occur outside the premises rather than inside it should not mean that its effect on residents is disregarded. 7. Insufficient reassurance from proposed conditions I recognise that the applicant may propose measures such as staff supervision, CCTV, signage asking customers to leave quietly, or limits on external drinking. While these measures may be helpful, I do not believe that they necessarily eliminate the underlying concerns associated with operating a late-night alcohol venue in a residential village. Conditions are only effective if they can be properly implemented, monitored and enforced. I would therefore ask the Committee to consider whether the proposed measures are sufficiently robust and proportionate to the potential impact on the surrounding community. 8. Proportionality I am not objecting to the premises operating as a business, nor am I suggesting that alcohol should not be available at all. My objection is specifically to late-night alcohol licensing in this particular village setting. There is an important distinction between allowing a premises to operate normally and permitting alcohol sales or drinking-related activity to continue into hours when most residents reasonably expect the village to be quiet. If the Committee is minded to grant any licence, I respectfully ask that it consider substantially earlier terminal hours and appropriate conditions to protect residents. Request to the Licensing Committee For the reasons above, I respectfully request that the Committee refuse the proposed late alcohol licence. Alternatively, if the Committee considers that a licence should be granted, I ask that it impose appropriate restrictions, including substantially earlier terminal hours, effective controls on external drinking and noise, measures to manage customers leaving the premises, and other conditions considered necessary to protect residential amenity and the licensing objectives. I would also ask the Committee to give proper weight to the location of the premises within a village and to the particular character, infrastructure and residential context of the area. I hope that the Committee will carefully consider the concerns of residents alongside the interests of the applicant. A decision to permit late-night alcohol sales should, in my view, be based on clear evidence that the potential impact on the village can be adequately controlled rather than on assumptions that disturbance will not occur. Thank you for considering my objection. I would be grateful if this representation could be formally recorded and taken into account when determining the application.
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Objection Fourteen - XXX

Email from resident 13.08	I am writing in response to the proposed late license for the above new shop which will take over from the current Budgens. Budgens has always closed at 8pm and the one stop a few doors down is always closed by 10pm. I believe that to allow the sale of alcohol past the maximum of 10pm would be detrimental to the culture of the area in how it operates now. There is no positive action that could possibly come from this to be allowed to go ahead. Currently, the Local Public houses close and people disperse and go home. Allowing a late license would possible encourage people to buy more alcohol and hang around the area for langer than necessary, with the impact on families who live by the shops and surrounding areas. There are a number of potential impacts on the need for policing this issue, damage to property and impact of rubbish and waste around the shops and in the green spaces, especially if there are no public conveniences available!! Therefore, please take this mail as an objection to this application.
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Objection Fifteen- XXX

Email from resident 16.08.2026	Dear Licensing Team, I wish to make a formal representation against the amended premises licence application for Tesco Stores Ltd, 6–7 Avenue Parade, Lower Sunbury, on the grounds of the prevention of public nuisance and prevention of crime and disorder. I live XXX in a row of residential houses and flats and would be directly affected by the proposed opening hours of 6.00am–midnight, Monday to Sunday, and the proposed sale of alcohol from 6.00am–11.00pm, Monday to Sunday. I note that Tesco has now withdrawn the proposed late-night refreshment, stating that the coffee machine will be turned off at 11pm. I welcome this amendment. However, I remain strongly opposed to the proposed late alcohol-sales hours and midnight opening. The existing Budgens shop has, in the experience of local residents, operated with established hours of approximately 8.00am–8.00pm. The proposed hours therefore represent a substantial extension of activity at these premises, particularly
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into the late evening.

Prevention of public nuisance

The premises are immediately opposite residential homes, including households with **babies and young children and elderly residents**. In my experience, late-night activity in this location has the potential to cause significant disturbance to residents who reasonably expect their homes to be quiet at night.

There is already an **off-licence in the same parade**, and there are existing problems with **people who appear to be alcohol-dependent congregating and drinking on the public bench outside the shops**. This is an existing local problem and is directly relevant when considering the likely effect of substantially extending alcohol availability until 11pm.

My concern is that later alcohol sales could result in more late-evening customer activity, congregation and alcohol-related behaviour in the immediate vicinity of the premises, with associated noise, shouting, loitering and disturbance to residents. The concern is not that every Tesco customer will behave in this way, but that the proposed hours would increase the opportunity for such activity in an area where there is already evidence of it.

There is also an existing **noise issue associated with early-morning deliveries to the Cavan bakery in the same parade**. These deliveries can disturb residents whose homes are immediately opposite the parade. I am concerned that additional Tesco deliveries, collections and servicing could exacerbate this existing noise impact.

I therefore ask the Licensing Authority to take the **cumulative effect of existing and potential additional commercial delivery and servicing noise** into account when considering the proposed extended operation.

Prevention of crime and disorder

There is also information indicating that **crime and disorder has been an existing problem at these particular premises**.

I have been informed by a member of staff who worked at the previous Budgens premises that **shoplifting by children had become a significant problem at the store**. I understand that this was one of the difficulties experienced by the previous operator before the business was sold. I cannot independently verify the extent to which this influenced the decision to sell, but I believe the information is relevant to the existing crime and disorder context of these premises.

	Incidents of shoplifting have also been reported to the Council's Community Safety team, and residents have experienced occasions where reported incidents have not resulted in police attendance. I raise this not as a criticism of individual police officers, but because it demonstrates that there are already crime and disorder issues in the immediate vicinity. Against that background, I ask the Licensing Sub-Committee to consider carefully the likely effect of extending the availability of alcohol at these premises from the established approximately 8.00pm closing time until 11.00pm, particularly given the existing problems with alcohol-related congregation immediately outside the parade. Necessity of the proposed hours I also question the necessity of keeping the premises open until midnight in this residential location. Although alcohol sales would now end at 11pm, the premises would remain open for another hour, continuing to generate customer arrivals and departures, vehicle movements and general activity immediately outside residents' homes. I therefore ask the Licensing Sub-Committee to consider what specific need exists for the premises to remain open until midnight, given the established pattern of approximately 8.00am–8.00pm experienced by local residents. Requested outcome I respectfully ask the Licensing Authority to refuse the proposed alcohol-sales hours of 6.00am–11.00pm and the proposed midnight opening hours. My preferred position is that alcohol sales should remain within the established hours as experienced by local residents, approximately 8.00am–8.00pm, and that the premises should not operate into the late evening. If the Licensing Authority is not minded to accept this, I ask, as a minimum, that alcohol sales should not extend beyond 9.00pm, given the residential location and the existing alcohol-related, crime and noise concerns in the immediate vicinity. I ask that this representation be considered principally under the prevention of public nuisance and prevention of crime and disorder licensing objectives. The residents living immediately opposite — including families with young children and elderly residents — should not have to accept a significant deterioration in their ability to enjoy the peace
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	and quiet of their homes without compelling justification for such extended hours.
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Objection sixteen- XXX

Email from
resident
15.08.2026

<i>Licensing Objective</i>	<i>Yes Or No</i>	<i>Please detail the evidence supporting your representation or the reason for your representation. Please use separate sheets if necessary</i>
	NO	
To prevent crime and disorder	YES	Lads, bikes, readily accessible, overly-cheap booze, easier to acquire than in a pub. Recipe for disaster! [linked to Public Nuisance below]
Public safety	NO	
To prevent public nuisance	YES	Quiet residential area with people of all ages directly opposite & above.

		Frequent enough disturbances already with Antisocial behaviour given the Off License & nearby pubs. Everyone knows Tesco has overly-cheap booze.
To protect children from harm	NO	
Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.	I think alcohol should not be sold after 10pm. Tesco knows they will undercut the longstanding Off Licence which may then forclose likely leaving the Parade with empty premises.	

Objection seventeen- XXX

Email from resident 15.08.2026	I am writing as a local resident to make a representation regarding the Tesco Express licence application for 6–7 The Avenue Parade, Sunbury-on-Thames. Although Tesco has now amended its alcohol sales to finish at 23:00, the store still proposes to remain open until 00:00 (midnight) every day and continue serving late-night refreshment until that time. I wish to object to the premises being open until midnight, as this would negatively affect the local area and the people who live here. My concerns relate to the following licensing objectives: • Prevention of public nuisance • Prevention of crime and disorder • Public safety The Avenue Parade is a quiet residential parade. People live directly above and opposite the store, and bedrooms face the street. All other businesses, including the pubs, close by 23:00. Extending Tesco's opening hours to midnight would introduce noise and disturbance at a time when the area is normally silent. This includes customers arriving and leaving, car doors and engines, taxis, conversations outside the shop, and staff closing up. Even without alcohol sales after 23:00, the late-night activity itself will disturb residents' sleep and affect the peaceful enjoyment of their homes. Tesco's application does not explain how they will prevent this disturbance. Keeping the shop open until midnight also increases the risk of loitering and anti-social behaviour. The Avenue Parade is not part of a late-night economy, and there is no police presence or infrastructure to manage activity at that time of night. The parade is in a quiet, residential village, with limited lighting, and is not designed for late-night footfall which raises safety concerns. Overall, midnight opening is out of keeping with the character of the area and would create a new late-night focal point where none currently exists. Even the Tesco Express on the busy main A308 by the old Black Dog in Ashford closes at 23:00! I therefore ask the Licensing Sub-Committee to refuse the request for the premises to open until 00:00. If the Committee is not minded to refuse the application entirely, I ask that: • Opening hours are limited to 22:00, or at the very latest 23:00 in line with all other local businesses
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	These measures would help protect residents from noise, disturbance and late-night activity. Thank you for considering my representation.
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Objection Eighteen- XXX

Email from resident 17.08.2026	Dear Sir Madam I am Writing as the XXX behalf of of my XXX regarding the proposed extended opening hours & Alcohol Sales which taking into account the fact that this Shop is predominantly within a residential area., I have had representations from XXX who are very concerned that if as proposed as well as late opening until Midnight allowing extended Alcohol access will encourage anti social behaviour and the possibility of disturbed sleep as one of them is in poor health and they have stated that they might reconsider staying in the property if it becomes detrimental to their health. As we have no objection to this Store as it is a great asset to our community Please take into account the following points and set a closing time of 10.00 pm . • Noise & General Disturbance Late at Night as well as drunken behaviour caused by the pubs closing and the possibility of arguments between late night revelers from the store and the pubs. • Customer mulling around outside the premises and getting into alcohol fuelled disagreements while consuming bose • Increased lorry deliveries and general vehicle movements late at night. • Increased litter in the surrounding areas • Groups of People who have been drinking too much possibly leading to fights breaking out • Taking into account the fact that this store is located below residential properties XXX closing time in this case would be more approte set at no later than 10:00 pm • people also congrating around the public seating areas and becoming abusive Please Take into account my points when considering the extended Alcohol access time.
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Objection Nineteen- XXX

Email from
resident
15.08.2026

Good morning,
I am writing to oppose the application to provide sale of alcohol by for consumption.
I believe this should be capped at 10:30pm.
There has been a history of anti social behaviour in the area and to this store. Please see the article from last year whereby a worker was attacked [Victim smashed over head with bottle while trying to stop shoplifter](#) Allowing the sale of alcohol at such a late hour will increase the level of anti social behaviour around the area. There are many public houses that offer alcohol in the area. Studies have shown that the late night sale of alcohol in retail shops has a large impact on ambulance call outs, anti social behaviour and violent crime. I strongly object to the late night sale of alcohol here and would cap it at 10:30pm latest.

Objection Twenty- XXX

Email from resident 17.08.2026	Please note this formal objection to the application for a late licence application at the Tesco Express, Avenue Parade, Lower Sunbury. I am concerned the application extends later than the evening opening hours permitted at other stores in the area, and will result in late night noise and disturbance in a residential area. The proposal is 06:00 – 00:00, with the possibility Tesco has changed this to 23:00. I object for the following reasons: • Late night noise in a quiet suburban area, impacting local residents' sleep. • Potential for public drinking, littering and anti-social behaviour associated with late licence alcohol sales. • People gathering outside the store late at night, adding to parking and congestion in a residential area. • Likely negative impact on the local environment, where many families and older residents live. • Concern over public safety, crime and disorder. • Other local stores close at 21.30 or 22.00 (see below) I request the Licensing Committee consider my concerns ahead of its decision. I also request the committee ensure effective security and surveillance measures are in place for any licence application, alongside limits to alcohol sales and opening hours in order to minimise nuisance and protect local residents. Convenience stores in the local and surrounding area do not open this early or stay open this late. Local store opening hours in surrounding area. NISA Local - two local stores in the village, 06:00 - 21:30 Budgens - current site 07:00 - 21:00 Ist Stop off licence next to Budgens - 10:30 - 22:00 Best One - 07:00 - 22:00 Sainsbury local in Teddington and Shepperton, High Street closes at 22:00. Opening at 07:00 and closing at 22:00 aligns with other local stories. I believe the long-term interests of the local community should take precedence over the commercial interests of this application. Thank you taking note of my objection.
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Objection Twenty-One- XXX	
Email from resident 13.08.2026	To The Licensing Team at Spelthorne Council Formal Objection to Licensing Application – Proposed Tesco Express, 6–7 The Avenue, Lower Sunbury We are writing to formally and strongly object to the licensing application for the proposed Tesco Express at 6–7 The Avenue, Lower Sunbury, specifically in relation to the proposed sale of

	alcohol from 06:00 to 00:00, seven days a week. As local residents living XXX, we are deeply concerned that granting such extensive alcohol licensing hours would have a significant and detrimental impact on our community. In our view, these proposed hours are excessive for a predominantly residential and family-oriented area and risk undermining the licensing objectives, particularly the prevention of public nuisance and the protection of children from harm. Our objections are as follows: Overconcentration of Licensed Premises Lower Sunbury and the surrounding area are already well served by pubs, convenience stores and other licensed premises selling alcohol. There is therefore no clear community need for another outlet to have permission to sell alcohol continuously from 6:00am until midnight every day. Granting these hours would create an unnecessary concentration of alcohol availability within a relatively small residential area. The fact that the premises is a Tesco Express should not justify licensing hours that could have a substantial impact on the surrounding community. Proximity to Schools, Children and Families The proposed premises is situated in the heart of a family-oriented residential neighbourhood, with local schools and large numbers of children and families in the immediate vicinity, including St Ignatius Catholic Primary School, Hawkedale, Beauclerc and Chennestone Primary School. The proposed 06:00 start time is particularly concerning. This coincides with the early morning period when residents are preparing for work and children are making their way to school. Allowing alcohol to be purchased from 6:00am creates the potential for individuals to purchase and consume alcohol during the school-run period, increasing the risk of children being exposed to street drinking, intoxication, antisocial behaviour, aggressive or inappropriate conduct and associated public nuisance. This is not simply a matter of convenience for customers. The licensing authority must consider the effect these hours could have on the people who live, work and attend school in the area. Existing Antisocial Behaviour and Street Drinking There is already a concerning issue with alcohol-related behaviour around The Avenue shops. There are currently individuals who regularly use the area for drinking alcohol. They have been seen sitting together on the bench outside the shops and, on occasions, begging on the ground outside the premises. This existing behaviour is highly visible to residents and families and is already a source of concern within our community. Our concern is that extending the availability of alcohol from early morning until midnight could exacerbate an existing problem rather than simply introduce a theoretical risk. Providing access
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	to alcohol for 18 hours every day could potentially fuel and prolong this behaviour, increase the number of people congregating around the shops and further normalise street drinking in an area used daily by children and families. The committee should therefore consider the existing circumstances of the location, rather than assessing the proposed licence in isolation. Public Nuisance and Residential Disruption A closing hour of midnight is entirely inappropriate for a premises situated within a residential and family community. Extended alcohol sales are likely to increase late-evening and potentially late-night footfall, with the associated risk of: • People congregating outside the premises. • Noise and shouting. • Loitering. • Antisocial behaviour. • Discarded alcohol containers. • Increased pedestrian and vehicle movements. • Disturbance to residents returning home or attempting to sleep. • Additional activity around the premises late into the evening. For those families living nearby, these are not abstract possibilities. They have the potential to directly affect their quality of life and ability to enjoy their homes peacefully. Residents should not be expected to accept an unnecessary increase in noise, disturbance and antisocial behaviour simply to facilitate the sale of alcohol until midnight. Litter, Safety and the Wider Community Impact The extended sale of alcohol also raises concerns regarding litter and community safety. Discarded cans, bottles and other alcohol-related litter can quickly accumulate around shops and residential streets. Broken glass presents an obvious hazard, particularly for children, pedestrians and dog walkers. More importantly, where alcohol consumption is already taking place around the shops, increasing the hours during which alcohol can be purchased risks extending the period during which associated antisocial behaviour can occur. The cumulative effect on the surrounding community must be considered. What may appear to be a relatively small extension of licensing hours from a commercial perspective can have a significant impact on residents who live with the consequences every day. The Proposed Hours Are Excessive We are particularly concerned that the application seeks permission for alcohol sales from 06:00 until 00:00 every day. This represents 18 hours of alcohol availability every day of the week, including weekends and school days. I do not believe such extensive hours are necessary or proportionate for this location. There is a significant difference between providing reasonable
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	convenience for customers and permitting alcohol sales from early morning through to midnight in the middle of a residential community. We therefore respectfully ask the Licensing Committee to give careful consideration to the cumulative impact that these proposed hours could have on residents, families and children in Lower Sunbury. Conclusion We strongly urge the Licensing Committee to refuse the application in its current form, particularly the proposed alcohol sales hours of 06:00 to 00:00. If the Committee is minded to grant the application, we would ask that the alcohol licensing hours are significantly curtailed taking into account the residential nature of the area, the proximity of schools and families, the existing concerns regarding street drinking and antisocial behaviour, and the potential for public nuisance. The community should not have to wait until problems become significantly worse before action is taken. The existing behaviour around The Avenue shops demonstrates that there are already issues that need to be taken seriously. Granting exceptionally long alcohol sales hours could reasonably be expected to make those problems more difficult to manage. We respectfully ask the Committee to protect the character, safety and wellbeing of Lower Sunbury residents and in particular, the children and families who use The Avenue and surrounding area every day. Please keep us informed of the progress of this licensing application and notify us of any forthcoming hearing dates or opportunities for residents to make further representations.
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Objection Twenty-TWO - XXX

Email from resident 17.08.2026	I write to request that you refuse to grant the application by Tesco to extend to midnight the alcohol licensing hours at their supermarket (formerly a Budgeons store) in The Avenue in Lower Sunbury. Midnight is far too late.... Lower Sunbury is a residential area - it is not Soho. There is no shortage of pubs or off licenses in the area. There is no need for longer licensing hours. Any extension to the existing (already long) licensing hours at these premises will probably lead to anti-social behaviour and crime in the area - and result in people hanging about, drinking & loitering & leaving litter in the neighbouring streets (and possibly on Rivermead Island).....
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Objection Twenty-THREE- XXX

Email from resident 17.08.2026	I am writing to object to the application by Tesco Stores Ltd for extended licensing and opening hours at 6–7 Avenue Parade. I am XXX and my house is XXX and therefore particularly exposed to any additional noise, disturbance and late-night activity resulting from the proposed changes. I understand that the amended application seeks to allow the premises to remain open from 6.00am until midnight every day, with alcohol sales permitted until 11.00pm. Although I welcome the applicant's decision to withdraw the late-night refreshment element, I remain concerned about the substantial extension of both the opening hours and alcohol sales. The shop has traditionally operated, in the experience of local residents, during established hours of approximately 8.00am to 8.00pm. Extending activity to midnight would represent a significant change to the character of the premises during the hours when surrounding residents should reasonably expect the area to become quieter. Existing problems in the parade There are already issues associated with alcohol consumption in the immediate area. There is another off-licence in the parade, and people who appear to be alcohol-dependent regularly congregate and drink around the public bench outside the shops. I am concerned that allowing alcohol to be purchased until 11pm could increase the amount of drinking and congregation in the area during the evening. This could result in additional noise, arguments, shouting, litter and general disturbance for residents living immediately opposite. This is particularly concerning given that the surrounding properties include elderly residents and families with young children. Existing crime and disorder I also believe the previous history of the Budgens premises should be taken into consideration. I was told by a member of the former Budgens staff that shoplifting by children had become a significant problem at the store. The same member of staff told me about an incident in which a Budgens employee was seriously assaulted by a young person involved in shoplifting, with broken glass being used during the incident. I understand that the employee suffered a serious eye injury and required hospital treatment. I did not witness this incident myself and cannot independently verify the details, but I believe this information is relevant to the Licensing Sub-Committee's assessment of the existing crime and disorder circumstances surrounding these premises. I also understand that other shoplifting incidents have been reported to the Council's Community Safety team. Residents have experienced situations where reported incidents have not resulted in police attendance.
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	I am not suggesting that Tesco is responsible for these historic incidents. My concern is that the Licensing Authority should be aware of the existing circumstances at the premises when considering whether substantially longer operating hours and alcohol availability until 11pm are appropriate. Noise and deliveries There is also an existing problem with early-morning deliveries to the Cavan bakery in the parade. The resulting noise can be heard by residents living opposite. I am concerned that additional Tesco deliveries and servicing could add to the existing disturbance. Any increase in early-morning commercial activity would be particularly unwelcome given that Tesco is already proposing to open from 6.00am. My request I therefore ask the Licensing Sub-Committee to consider whether there is sufficient justification for such extensive hours at these premises, given their immediate proximity to residential homes and the existing problems in the parade. I would ask that: • Alcohol sales do not extend beyond 9.00pm, and preferably remain within the established approximately 8.00am–8.00pm hours; and • The premises do not remain open until midnight. In my view, these restrictions would provide a much more reasonable balance between the needs of the business and the legitimate expectation of nearby residents to enjoy their homes without late-night disturbance. I respectfully ask that this representation be considered under the licensing objectives concerning the prevention of public nuisance and the prevention of crime and disorder. Yours faithfully,
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Objection Twenty-Four- XXX	
Email from resident 17.08.2026	I strongly object to Tesco Express being granted a licence to sell alcohol until midnight for a number of reasons: 1. A late licence is completely out of step with other stores locally which sell alcohol and have the following opening hours: NISA Local - two stores in Sunbury village, 06:00 - 21:30 Budgens - current site 07:00 - 21:00 Ist Stop off licence next to Budgens - 10:30 - 22:00 Best One - 07:00 - 22:00 The Tesco Express in Ashford closes at 23:00 and this is on a main road, the one in Staines closes 23:00. Additionally Sainsbury local in Teddington and Shepperton, High Street

	closes at 22:00.2. There are currently a number of licensed premises serving alcohol within close proximity, ie 4 public houses and 2 restaurants in Sunbury village. 3. I am particularly concerned about late night noise and disturbance affecting residents' ability to enjoy peace and quiet. In addition I can foresee potential risks to public safety arising from people gathering outside the premises late at night, the cumulative impact of another alcohol retailer in the area, particularly if there are already existing licensed premises nearby as mentioned above. I have concerns about anti-social behaviour, including public drinking, disorderly conduct, littering, and vandalism associated with the sale of alcohol late at night. I fear this will have a negative effect on the character of the neighbourhood, making it less attractive and less safe for families, older residents, and children.4. Furthermore other local Tesco Express stores have reduced opening hours, limitations on alcohol sales, effective CCTV coverage, security measures where appropriate, and robust management procedures to minimise nuisance and protect local residents.As a resident of Lower Sunbury for over XXX years I am a passionate objector to this completely pointless, unnecessary, unwanted and antisocial application.
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Appendix D

Replacement conditions as agreed by Spelthorne bough council and Tesco licensing team :

Prevention of crime and disorder

Closed-circuit television

1. A CCTV camera system capable of providing good quality images in all lighting conditions shall be used. Cameras shall cover the licensable area. Images will be retained for a period of at least 31 days and be made available to all responsible authorities on request for evidential purposes, in accordance with the relevant data protection legislation
2. The CCTV recording equipment shall be kept under the control of the premises licence holder (PLH) and/or another named responsible individual.
3. There shall be sufficient members of trained staff available to be able to view CCTV footage and to download the footage with the minimum of delay at the reasonable request of all responsible authorities
4. CCTV will be recording all times when premises is open, and the recordings will be of evidential quality in all lighting conditions and be of sufficient quality to produce in court or a hearing.
5. The CCTV will be capable of taking a head and shoulders image of persons entering the shop.
6. The CCTV system shall be maintained in effective working order

Staff training

7. All staff selling alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop available for inspection.
8. All staff shall receive appropriate training prior to selling alcohol. The training will cover matters such as Challenge 25, proxy sales, and other relevant matters as appropriate.
9. Staff training will be refreshed every 12 months. Records of staff training along with any training material used must be kept by the Designated Premises Supervisor (DPS) or the Premises Licence Holder (PLH) and be made available to responsible authorities on request. Training records shall be signed or digitally stamped in respect of the training received.

10. The premises shall operate a refusals policy as follows - staff will be trained so that alcohol will not be sold to:

- Any person who is drunk or appears to be drunk;
- Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk;
- Any person unable to provide valid ID when requested by staff;
- Any person who is verbally or physically abusive towards staff or customers.
- To any person suspected of trying to buy alcohol for another person(s) who may be underage.

Incidents

11. An incident log (either a paper record or electronic) shall be maintained to record any activity of a criminal or anti-social nature, witnessed by staff or reported to them. The log shall record the date and time of the incident and a description of the incident. It will also record details of any complaints received. The incident log shall be made available for inspection by authorised officers.

Prevention of public nuisance

12. A notice will be on display in the premises asking customers to leave the premises quietly.

Protection of children from harm

13. Staff will be trained to ask any person who looks under 25 and tries to purchase alcohol to prove their age by producing an acceptable form of photographic ID such as a passport, photo driving licence, military ID and PASS accredited proof of age cards and any other ID approved by the home office.

14. The premises will operate a Challenge 25 age verification scheme, in relation to the sale of alcohol. Posters shall be clearly displayed at the entrance to the premises, at least one behind the till and on the shelves where the alcohol is displayed, advising customers that such a scheme is in operation

15. Online deliveries containing alcohol will require a challenge 25 check at the point of delivery.

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Appendix E

Relevant Licensing Policy

15 Licensing Hours

- 15.1 Many representations submitted in response to licensing applications for the sale of alcohol for consumption on premises relate to public concern about the hours of operation proposed. The Licensing Authority recognises there is opportunity for significant detrimental impact for local residents where licensed premises operate late. It also recognises that longer licensing hours for the sale of alcohol may avoid large numbers of people leaving premises at the same time, which in turn may reduce disorder and disturbance.
- 15.2 Where representations are made against the grant of a new licence for the sale of alcohol for consumption off the premises such as shops, garages and supermarkets, the Licensing Authority may consider restricting those hours only where there are good and justifiable reasons for doing so and if this would promote the licensing objectives.
- 15.3 The Licensing Authority can use powers to control the hours of operation of any licensed premises where it has received a representation against an application and there are reasonable and proportionate grounds to believe that if the licence was granted as applied for without restriction, nuisance, antisocial behaviour or crime and disorder might arise. Such situations are most likely to arise where licensed premises are located close to residential areas.
- 15.4 Where representations are received, the application will be referred to a Licensing Sub Committee. The Sub-Committee will seek information and assurances from the applicant that the four Licensing Objectives will not be undermined by the grant of the application. Where the Sub Committee considers it appropriate to do so it may apply licensing conditions, including limiting the hours of operation.
- 15.5 Not all regulated entertainment will be associated with the sale of alcohol. There may be licence applications when alcohol is not provided for many reasons or in other circumstances it would be unnecessary or unlawful to have alcohol available, for example, events exclusively for children. In other circumstances regulated entertainment could finish earlier or later than the sale of alcohol.
- 15.6 The provision of Late Night Refreshment covers the supply of hot food or hot drink to members of the public at any time between the hours of 11pm and 5am. This includes takeaway food premises but also applies to restaurants and mobile vehicles.
- 15.7 In each case, the hours being sought for regulated entertainment or late night refreshment must be set out in the application and operating schedule. Where representations are received the Licensing Sub Committee will consider each application, determining the hours of operation on its own merits taking into account the licensing objectives.

15.8 Stricter measures for controlling noise are likely to be sought for late licences, particularly in residential areas and/or where there has been a history of noise complaints.

15.9 Late Night Takeaways Applications for premises offering late night take away food and drink can be the focus of disorder with large numbers of people gathering there after other licensed premises have closed. The density and closing times of other licensed premises in the vicinity will therefore be taken into consideration. Applicants for late night takeaways in Staines Town Centre will also be encouraged to include the provision of CCTV and use of town centre radios on their operating schedules.

15.10 Non-Standard Hours It is recognised that businesses may wish to apply for non-standard hours for Bank Holidays, Christmas Eve or Saints days. However, any additional days should be clearly identified in their licence operating schedules with dates and times so that proper consideration can be made of their impact on the licensing objectives and so that the licence is clear and unambiguous in this respect.

16.7 Prevention of Crime and Disorder

16.8 Licensed premises of any description, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people can be a source of crime and disorder. The Licensing Authority expect operating schedules to satisfactorily address these and any other potential issues, from the design of the premises through to the daily operation of the business.

16.9 Applicants are recommended to engage with and seek advice from the Police and other Responsible Authorities taking into account, as appropriate, local planning and transport policies in addition to tourism and crime prevention strategies when preparing their operating plans and schedules prior to submission.

16.10 It is recognised that late night takeaways can be the focus of anti-social behaviour, and in Staines Town Centre the use of CCTV, licensed door supervisors at peak times, and signing up to the town centre radio may be considered necessary to address this.

16.11 Where objections are received and the Licensing Sub Committee considers it appropriate to do so, conditions may be attached to licences to prevent crime and disorder both inside and in the vicinity of the premises.

16.12 The Licensing Authority considers the orderly dispersal of customers from licensed premises to be an important factor in promoting the licensing objectives. In considering applications for the grant or variation of a licence, serious consideration will be given to the dispersal arrangements, the potential effect that granting the licence might have on dispersal arrangements from other licensed premises or the cumulative impact in the area.

16.13 In addition to the requirement for the Licensing Authority to promote the licensing objectives, it also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in the Borough.

16.14 Consideration will be given where appropriate to the powers available under the Violent Crimes Reduction Act 2006 and the use of Public Spaces Protection Orders.

16.15 Crime and Disorder risks The following provides a non-exhaustive list of risks associated with the crime and disorder objective that applicants should consider (where relevant) when preparing their operating schedule. We also expect licence holders to consider the same risks and review their current procedures if necessary:

- a) crime and disorder near the premises: this may include the risk of crime and disorder arising from persons queuing to enter the premises, persons exiting the premises and customers smoking, eating or drinking in outdoor areas and on the highway outside the premises. This can also include crime arising from pickpockets and bag snatchers, particularly in open spaces or crowded areas where alcohol is being consumed.
- b) crime and disorder in the premises: drugs, psychoactive substances, weapons and violence.
- c) event type: in some cases, the type of regulated entertainment proposed could increase the possibility of violence and/or disorder occurring in, or near, the premises.

For example, some externally promoted live music events carry an increased risk of violent crime and disorder. It may be appropriate to carry out a risk assessment of the activities proposed and share these with us, in some cases, to provide such risk assessment to the police licensing team before the event is agreed.

- d) the risk associated with selling alcohol for consumption on or off the premises:
 1. what measures are necessary to prevent underage or proxy sales? Proxy sales are when a person who is 18 years or older buys alcohol for a person who is underage.
 2. what measures are necessary to prevent alcohol from being sold outside permitted hours where the operating hours of the premises exceed those for the sale of alcohol.
 3. whether there are procedures in place to prevent sales of alcohol to intoxicated persons (with attention to street drinkers).
- e) licensed premises and late-night refreshment: applicants and licence holders should demonstrate they have assessed the risk of intoxicated persons congregating in large numbers near their premises. Where appropriate, applicants and licence holders should demonstrate suitable measures to address this problem.
- f) premises environment: applicants and licence holders should consider the physical environment of the premises and have regard to issues that could increase the likelihood of customers becoming agitated or aggressive. This may include procedures regarding door supervision, identification and management of drunken customers and issues of overcrowding and capacity

16.16 Measures to address crime and disorder risks In proposing steps or conditions to be included in the operating schedule, we expect applicants to consider the following non-exhaustive list of measures and issues that we consider may be

relevant to licence applications. We also expect licence holders to consider the same issues and measures, and review their current procedures if necessary: a) alternatives to glass: restricting the use of glass bottles and drinking vessels to customers in preference for containers made from soft and environmentally friendly materials, polycarbonates, shatterproof or toughened glass that comply with weights and measures legal requirements. b) CCTV: using CCTV inside and/or outside the premises together with appropriate procedures and staff training for the ongoing maintenance and operation of such systems.

16.36 Measures to address Public Nuisance:

We expect applicants to consider the following non-exhaustive list of measures/issues in their operating schedule: a) deliveries: ensuring arrangements are in place to prevent unreasonable disturbances caused by delivery of goods and services to the premises b) collections: ensuring arrangements are in place to prevent unreasonable disturbances caused by collections, especially of glass waste. For example, these collections could be restricted so that they only take place at certain times, such as Monday to Saturday 08:00 to 20:00 and Sunday 10:00 until 20:00 c) litter: where licensable activities give rise to the risk of customers dropping litter in the vicinity of the premises, whether adequate arrangements are in place to prevent littering and/or clearing it up d) noise or vibration escaping the premises: we will be particularly concerned with premises located close to noise sensitive properties who propose to provide music and entertainment.

We encourage applicants to supply an acoustic report confirming there will be no noise breakout from the premises that is likely to cause public nuisance to persons living or working in the vicinity of the licensed premises e) plant and equipment: applicants should demonstrate that plant and equipment (air handling units, ventilation/extraction ducting and other equipment) is suitable and enough for the purpose intended without causing nuisance to residents by way of noise, odours or vibration f) people entering and leaving the premises: whether consideration has been given to possible public nuisance issues caused by customers and staff entering and leaving the premises.

16.37 There is a distinct separation between a public nuisance under the Licensing Objectives and statutory nuisance relating to noise, light and odour under Section 79 Environmental Protection Act 1990 which is dealt with by Environmental Health Officers. 16.38 Applicants are encouraged to contact the Council's Environmental Health Services with draft proposals and where applicable their plans and operating schedules as to how they intend to control noise emanating from the premises from openings to the building (doors, fans, windows, ventilation). Consideration should be given to the provision of attenuating material and if suitable building attenuation cannot be achieved or no other appropriate measures can be taken to attenuate

noise then consideration to the installation, calibration and operation of a noise limiting device may have to be given.

16.39 Conditions may be necessary to ensure that licensed premises are properly vented to prevent odours causing a nuisance to people who live or work nearby.

16.40 Where representations are received and the Licensing Sub-Committee considers it appropriate to do so, they may attach conditions to licences and certificates to prevent public nuisance.

Protection of Children from Harm

16.42 The Council is committed to the safeguarding of children and vulnerable persons. The Licensing Act 2003 places legal responsibilities on holders of Premises Licences and Club Premises Certificates, and those who work in licensed premises to ensure that children are protected from harm at all times when on licensed premises.

16.43 In exercising the Council's powers under Section 182 of the Act to designate a body which is competent to advise the Council about the protection of children from harm, the following principles have been applied: • the need for the body to be responsible for an area covering the whole of the licensing authority's area; and • the need for the body to be answerable to democratically elected persons, rather than any particular vested interest group etc.

16.44 Having regard to the above principles and the guidance issued by the Home Office, the Council designates the Surrey County Council Children's Service for this purpose.

16.52 Consideration will be given to promoting initiatives which may assist in preventing the sale of alcohol to children such as Home Office campaigns. The Licensing Authority is supportive of and actively encourages recognised proof of age schemes and 'Challenge 25' Page | 30 polices in all licensed premises as a fundamental means of preventing under age sales. The Licensing Authority has an expectation that all licence holders will maintain accurate record keeping of refusals and ensure that all staff are suitably trained.

16.53 Applicants seeking a licence that would enable them to provide alcohol as part of an alcohol delivery service should include in their operating schedule the procedures they intend to operate to ensure that: • the person they are selling alcohol to is over 18; • that alcohol is only delivered to a person over 18; • that a clear document trail of the order process from order to delivery is maintained (with times and signatures) and available for inspection by an authorised officer; • the time

that alcohol is sold on the website / over the phone and the time; and • that the alcohol is delivered is within the hours stated on the licence for the sale of alcohols.

16.59 Measures to protect children from harm We expect the applicant to consider the following non-exhaustive list of measures/issues to ensure the protection of children from harm: a) prevention of underage sales: this may include:

1. operating a 'challenge 25' policy
2. requirements for adults to accompany a person under 18 at all times
3. having a recognised proof of age scheme in place and training all staff in its implementation, displaying posters advertising the scheme and giving details of acceptable identification
4. providing regular staff training on the sale of alcohol. Maintaining a written staff training record. Not allowing staff to sell alcohol until they have completed the training.
5. keeping a refusals log on the premises and ensuring it is completed whenever sales are refused to a person who appears to be under the age of eighteen
6. displaying posters stating that it is an offence to purchase alcohol on behalf of an underage person (proxy sales)
7. ensuring alcohol is displayed in an area where access to it can be monitored and controlled by members of staff, for example behind the counter
8. use of till prompts

Appendix F

- **Paragraphs 2.1 - 2.6 (Crime and disorder)**

2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.2 In the exercise of their functions, licensing authorities should seek to co-operate with the Security Industry Authority (“SIA”) as far as possible and consider adding relevant conditions to licences where appropriate. The SIA also plays an important role in preventing crime and disorder by ensuring that door supervisors are properly licensed and, in partnership with police and other agencies, that security companies are not being used as fronts for serious and organised criminal activity. This may include making specific enquiries or visiting premises through intelligence led operations in conjunction with the police, local authorities and other partner agencies. Similarly, the provision of requirements for door supervision may be appropriate to ensure that people who are drunk, drug dealers or people carrying firearms do not enter the premises and ensuring that the police are kept informed.

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition

2.4 The inclusion of radio links and ring-round phone systems should be considered an appropriate condition for public houses, bars and nightclubs operating in city and town centre leisure areas with a high density of licensed premises. These systems allow managers of licensed premises to communicate instantly with the police and facilitate a rapid response to any disorder which may be endangering the customers and staff on the premises.

2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. It will normally be the responsibility of the premises licence holder as an employer, and not the licensing authority, to ensure that the managers appointed at the premises are competent and Revised Guidance issued under section 182 of the Licensing Act 2003 is appropriately trained. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this

kind may only be justified as appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety.

2.6 The prevention of crime includes the prevention of immigration crime including the prevention of illegal working in licensed premises. Licensing authorities should work with Home Office Immigration Enforcement, as well as the police, in respect of these matters. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that evidence of a right to work check, either physical or digital (e.g. a copy of any document checked as part of a right to work check or a clear copy of the online right to work check) are retained at the licensed premises.

- **Paragraphs 2.15 - 2.21 (Public nuisance)**

2.15 Licence holders should make provision to ensure that premises users safely leave their premises. Measures that may assist include:

- Providing information on the premises of local taxi companies who can provide safe transportation home; and
- Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks. Maintenance and repair

2.16 Where there is a requirement in other legislation for premises open to the public or for employers to possess certificates attesting to the safety or satisfactory nature of certain equipment or fixtures on the premises, it would be inappropriate for a licensing condition to require possession of such a certificate. However, it would be permissible to require as a condition of a licence or certificate, if appropriate, checks on this equipment to be conducted at specified intervals and for evidence of these checks to be retained by the premises licence holder or club provided this does not duplicate or gold-plate a requirement in other legislation. Similarly, it would be permissible for licensing authorities, if they receive relevant representations from responsible authorities or any other persons, to attach conditions which require equipment of particular standards to be maintained on the premises. Responsible authorities - such as health and safety authorities - should therefore make their expectations clear in this respect to enable prospective licence holders or clubs to prepare effective operating schedules and club operating schedules.

2.17 "Safe capacities" should only be imposed where appropriate for the promotion of public safety or the prevention of disorder on the relevant premises. For example, if a capacity has been imposed through other legislation, it would be inappropriate to reproduce it in a premises licence. Indeed, it would also be wrong to lay down conditions which conflict with other legal requirements. However, if no safe capacity has been imposed through other legislation, a responsible authority may consider it appropriate for a new capacity to be attached to the premises which would apply at any material time when the licensable activities are taking place and make

representations to that effect. For example, in certain circumstances, capacity limits may be appropriate in preventing disorder, as overcrowded venues can increase the risks of crowds becoming frustrated and hostile.

2.18 The permitted capacity is a limit on the number of persons who may be on the premises at any time, following a recommendation by the relevant fire and rescue authority under the Regulatory Reform (Fire Safety) Order 2005. For any application for a premises licence or club premises certificate for premises without an existing permitted capacity where the applicant wishes to take advantage of the special provisions set out in section 177 of the 2003 Act¹, the applicant should conduct their own risk assessment as to the appropriate capacity of the premises. They should send their recommendation to the fire 1S 177 of the 2003 Act now only applies to performances of dance.

2.19 and rescue authority which will consider it and decide what the “permitted capacity” of those premises should be. Public safety may include the safety of performers appearing at any premises, but does not extend to the prevention of injury from participation in a boxing or wrestling entertainment.

2.20 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.21 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

Paragraphs 9.31 - 9.44 of Chapter 9 (Determining applications)

9.31 The Licensing Act 2003 (Hearings) Regulations 2005 governing hearings may be found on the www.legislation.gov.uk website. If the licensing authority decides that representations are relevant, it must hold a hearing to consider them. The need for a hearing can only be avoided with the agreement of the licensing authority, where the applicant and all of the persons who made relevant representations have given notice to the authority that they consider a hearing to be unnecessary. Where

this is the case and the authority agrees that a hearing is unnecessary, it must forthwith give notice to the parties that the hearing has been dispensed with. Notwithstanding those regulatory provisions, in cases where the licensing authority believes that a hearing is still necessary, it is recommended that the authority should, as soon as possible, provide the parties with reasons in writing for the need to hold the hearing. In cases where only 'positive' representations are received, without qualifications, the licensing authority should consider whether a hearing is required. To this end, it may wish to notify the persons who made representations and give them the opportunity to withdraw those representations. This would need to be done in sufficient time before the hearing to ensure that parties were not put to unnecessary inconvenience.

9.32 Responsible authorities should try to conclude any discussions with the applicant in good time before the hearing. The 2005 Hearings Regulations permit licensing authorities to extend a time limit provided for by those Regulations for a specified period where it considers this to be necessary in the public interest. For example, if the application is amended at the last moment, the licensing committee should consider giving other persons time to address the revised application before the hearing commences. Where the authority has extended a time limit it must forthwith give a notice to the parties involved stating the period of the extension and the reasons for it.

9.33 The 2005 Hearings Regulations require that representations must be withdrawn 24 hours before the first day of any hearing. If they are withdrawn after this time, the hearing must proceed and the representations may be withdrawn orally at that hearing. However, where discussions between an applicant and those making representations are taking place and it is likely that all parties are on the point of reaching agreement, the licensing authority may wish to use the power given within the hearings regulations to extend time limits, if it considers this to be in the public interest.

9.34 Applicants should be encouraged to contact responsible authorities and others, such as local residents, who may be affected by the application before formulating their applications so that the mediation process may begin before the statutory time limits come into effect after submission of an application. The hearing process must meet the requirements of regulations made under the 2003 Act. Where matters arise which are not covered by the regulations, licensing authorities may make arrangements as they see fit as long as they are lawful.

9.35 There is no requirement in the 2003 Act for responsible authorities that have made representations to attend, but it is generally good practice and assists committees in reaching more informed decisions. Where several responsible authorities within a local authority have made representations on an application, a single local authority officer may represent them at the hearing if the responsible authorities and the licensing authority agree. This local authority officer representing other responsible authorities may be a licensing officer, but only if this licensing

officer is acting as a responsible authority on behalf of the licensing authority and has had no role in the licensing determination process. This is to ensure that the responsible authorities are represented by an independent officer separate from the licensing determination process.

9.36 As noted in paragraphs 9.13 to 9.19 above, where the licensing officer is acting as a responsible authority the relevant steps should be followed to ensure that this individual has no role in the decision making process regarding the licensing determination

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation and should be allowed sufficient time to do so, within reasonable and practicable limits.

9.38 determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to: • the steps that are appropriate to promote the licensing objectives; • the representations (including supporting information) presented by all the parties; • this Guidance; • its own statement of licensing policy.

9.39 The licensing authority should give its decision within five working days of the conclusion of the hearing (or immediately in certain specified cases) and provide reasons to support it. This will be important if there is an appeal by any of the parties. Notification of a decision must be accompanied by information on the right of the party to appeal. After considering all the relevant issues, the licensing authority may grant the application subject to the relevant mandatory conditions and any conditions that are consistent with the operating schedule. Any additional conditions imposed must be appropriate for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition that is merely aspirational. For example, conditions may not be attached which relate solely to the health of customers rather than their direct physical safety. Any conditions added to the licence must be those imposed at the hearing or those agreed when a hearing has not been necessary.

9.40 Alternatively, the licensing authority may refuse the application on the grounds that this is appropriate for the promotion of the licensing objectives. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities. In the interests of transparency, the licensing authority should publish hearings procedures in full on its website to ensure that those involved have the most current information

9.41 In the context of variations or minor variations, which may involve structural alteration to or change of use of a building, the decision of the licensing authority will not exempt an applicant from the need to apply for building control approval, planning permission or both of these where appropriate. Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that any condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.